

**The Town of Carroll
Town Board
Wednesday, March 14, 2018
6:30 PM
Town Hall**

Minutes

The Town of Carroll Town Board met on Wednesday, March 14, 2018 at 6:30 pm for a regular board meeting. Present were:

Board Members: Supervisor Laura Greenwood, Tom Fenton, Kenneth Dahlgren, Patty Ekstrom, Todd Ekstrom

Board Members Absent:

Public in attendance: Carol Pope, John Davis, Bill and Debbie Nelson, Paul and Kris Yeskey, Dave and Trudy Bloomquist, Sherry Jacobson, Dave and Ann Rublee, Mose Hostetler, Jacob Hostetler, Polly Hanson, Jon Anderson, Betsy Dahlgren, Dave Ekstrom, Nathan Peterson, Harold Lobb, Elaine Crossely, Mindy Sanfilippo

1. Call to Order:

Supervisor Greenwood calls meeting to order.
Supervisor Greenwood leads the Pledge of Allegiance.

2. Public Statements, Presentations, Questions:

Trudy Bloomquist- voiced her concern regarding certification of water department employees.

Dan Sission has been advised to speak water department employees about water operator license and to ensure all certification are being promptly obtained and up-to-date.

Motion to close public meeting to open Public Hearing at 6:45 PM, 1st Todd Ekstrom, 2nd, Tom Fenton, carried.

See attached legal notice and local law, read from L. Greenwood **Attachment 1.1, 1.2, 1.3, and 1.4**

L. Greenwood- explains why it is necessary to have the local law in place.

Polly Hanson- questions what happened from last year and that all unexpended balance were depleted

K. Dahlgren- Tax cap was so low and we had significant insurance increases which had to be met

P. Ekstrom- Concerned with controlled spending, inquired about the status of timber assessment and sale

L. Greenwood- you must have the local law in place in case you have to go over, by passing this law we are not saying we will go over the tax cap.

M. Sanfilippo - why was this not done last year

L. Greenwood- because the local law was not passed. Paul Webb advises this law be passed yearly

M. Sanfilippo- Who has the authority to spend the unexpended balances? Or put it toward the taxes

L. Greenwood- Explains the supervisor and bookkeeper sit down to do the budget and the board agrees on their decision

T. Bloomquist- Paul Webbs retainer, are other legal fees budgeted and what amount was budgeted for this year?

K. Dahlgren- \$10,000 total including the retainer fee

J. Davis- for the local law- does there have to be a set amount agreed upon before the law is passed?

L. Greenwood- no it is just to override if need-be

J. Anderson- Tom when you receive reimbursement money from the state do you have to prove what you have done with the money as a highway supervisor?

T. Allison- Yes I have to show all the expenses to get the money

L. Greenwood- Board should oversee all financial information, book keeper should be guiding and advising the board on fiscal matters

B. Nelson- Does over riding the tax cap have a negative effect on tax rebates?

K. Dahlgren- If we override the tax cap the people will not get rebates, if it is rescinded the rebates will be distributed.

T. Bloomquist- selling of timber and property goal to use money if needed

T. Fenton- yes and we will only sell what we need and not any extra

J. Anderson- How do you build up the fund balance?

T. Fenton- T. Allison and D. Sisson by spending what they need and the extra goes back to fund balance.

J. Anderson- How do you get an overage if you only budget what you're going to spend or need?

L. Greenwood- explains how when we spend money or go out to bid for equipment and the amount is less than what was budgeted for the extra can go back to the fund balance.

Motion to close public hearing at 7:28 PM, Tom Fenton and 2nd by Ken Dahlgren, Carried.

L. Greenwood reads the Resolution attachment 1.4

Motion made by Ken Dahlgren and 2nd by Tom Fenton to approve the Local Law #1 of the year 2018, allowing the Town of Carroll, Town Board to override the Tax Cap for the 2019 fiscal year.

Polly Hanson- understands people are hearing from Sealand and Daigler and asks anyone holds off on any responses until we have received more information.

Dave Rublee- Frew Run – 70-80 dumps trucks a day since JMI purchased Frew Run Gravel. Could the town consider looking into the speed limit be changed for safety reasons.

Tom Allison- has to go to the State and be engineered, a traffic study and must be state approved before the speed limit can be changed and Tom will look into this process.

P. Ekstrom- reads email sent to Paul Webb attached.....

Attachment 1.5

3. Meeting Minutes:

Authorization to accept the minutes of the last regular meeting, held on March 14, 2018

Motion Tom Fenton 2nd on motion Laura Greenwood Abstained, Todd Ekstrom carried.

4. Authorization for the payment of the monthly bills:

Motion Tom Fenton 2nd on motion Ken Dahlgren, Carried

- GENERAL 2018-03 #54 thru #76 in the amount of \$16,966.63
- HIGHWAY 2018-03 #32 thru #49 in the amount of \$24,319.44
- WATER 2018-03 #30 thru #44 in the amount of \$12,610.50

5. Town Issues:

6. Old Business:

Attachment

- 6.1 Proceeding with the Bridge NY Grant
- Tom Allison- GPI engineer will know by May if we get the grant for culvert Wigren Rd
- 6.2 Building Keys. All keys have been handed out.
- 6.3 Summer Rec Records- Not turned in as of March 1st per last month's board request
- 6.4 Town Supervisor and Clerk Books- auditing- Ken Dahlgren and Patty Ekstrom agrees to be available to audit this week

3.0 New Business:

- 3.1 Possibility of relocating the PD to the Garage due to no handicap accessibility currently in the upstairs location. Jim to call a build committee meeting to discuss this matter.

4.0 Action Items:

Attachment 4.1, 4.2, 4.3

4.1 Creation of Civil Service Titled Positions:

Motion Todd Ekstrom 2nd on motion Patty Ekstrom, Carried

- 1. Swimming Instructor

2. Supervising Lifeguards (3) Three Positions

4.2 Authorization to allow GPI to design plans and for the Water Department to go out to public bid to obtain prices for the replacement of the water line on route 62 that is currently above ground and needs to be located under the ground. \$140,000- includes plans

Motion Ken Dahlgren 2nd on motion Patty Ekstrom, Carried

4.3 Authorization to have a computer installed in Patrol Vehicle 7A306

Motion Tom Fenton 2nd on motion Ken Dahlgren, Carried

4.4 Adjustment of Water Bills:

Motion Todd Ekstrom 2nd on motion Patty Ekstrom, Carried

1. 134 W Main, Cindy Chitester, \$168.00- adjusted to \$84.00

2. 5 W. Main, The Relief Zone, \$90.40- adjusted to \$45.20.

If there is a past due amount the past due and current bill must be paid in full in 30 days of adjustment, or the back charges that have been reduced will be added back to the bill.

4.6 Authorization to allow the Water Department to go out to public bid for the purchase of a cleaning system for the Well 2A water stripper tower.

Cost of approx. \$45,000- portable unit

Motion Todd Ekstrom 2nd on motion Ken Dahlgren, Carried

4.7 Authorization for the Highway Department to purchase a pick-up truck, following a bid opening that took place on March 12, 2018 @ 10:00 AM.

Review number of bids and bidders.

Schultz Ford \$11,120.00- F250, 2018

Motion Tom Fenton 2nd on motion Laura Greenwood, Carried

5 PERSONNEL:

5.1 Resignations/Retirements/Leaves of Absence:

Attachment 5.1

Patty Ekstrom resigns from Summer Rec program-

Motion Todd Ekstrom 2nd on motion Ken Dahlgren, Carried

5.2 Appointments:

Upon the recommendation of Interim Chief Curtis, authorization to appoint Officer Cody Catalano as a part time police officer, effective March 26, 2018 with a salary of \$ 15.00 per hour. Not to exceed 20 hours per week and with a probationary period of one year. To extend through March 25, 2015

Motion Todd Ekstrom 2nd on motion Ken Dahlgren, Carried

6 CONTRACTS/AGREEMENTS:

A motion was made by Todd Ekstrom and 2nd by Ken Dahlgren, to accept the contract for the bookkeeping service to be performed by Bahgat & Laurito-Bahgat in the amount of \$1,250.00 a month for the remainder of the 2018 fiscal year. Motion was carried.

Inter-budget transfer Motion Patty Ekstrom 2nd on motion Todd Ekstrom, Carried.

Attached.....

Attachment 6.1, 6.2

7 INFORMATIONAL

Monthly Supervisor Financial Report: Attachment 7.1

Monthly Town Clerk Report and tax report: Attachment 7.2 & 7.3

Building upgrades- Supervisor's Office, Painting, Back Hallway walls that were damaged a few years ago.

Police Chief (Jim Curtis)-

Authorization to have repeater installed in Patrol Car 7A306- table to next month

Is a new vehicle budgeted in to purchasing a new patrol car?

Highway Superintendent (Tom Allison)- Children ahead signs to put up on Wheeler Hill Rd. Down trees will be taken care of when snow quits. GPI believes we have a good chance at receiving the grant for the BridgeNY grant

Water Supervisor (Dan Sisson)- well 4 test study to take care of manganese- .34 mg per liter

Motion to pump and drum to test manganese 1st, Laura Greenwood, Tom Fenton, Carried.

Animal Control (Don Sparling)-absent

Code Enforcement Officer (Al Gustafson)-attached report

Assessor's Office (Laurie Sorg) - report attached

County Legislator (John Davis) - museum day sat May 19th 10 am- 3 pm

Council-

- Ken Dahlgren-Chaut, Cattaraugus and Allegheny Counties Opioid County Chairman supervises the County Corner and it has been requested the Corner to collect and destroy any unused drugs. New County Chairman PJ Wendel told the Co. Corners to no longer collect. Can John Davis to be aware.

John Davis- meetings currently being held to deal with these issues

Ken- Comprehensive Plan- is complete and asks for a motion to send draft on to the County Planning Board to continue the process to complete the Comprehensive Plan.

Motion 1st- Ken Dahlgren 2nd- Todd Ekstrom, carried

- Patty Ekstrom- What is the process if a member resigns
 - L. Greenwood- a new individual will be appointed by the board as stated in Election Law.
- Todd Ekstrom-
- Tom Fenton- Anything new on having a medical examiner instead of a corner. We are not getting correct reports and number as the cause of death.
 - John- no response as of now.

The Easter Egg hunt will be held March 31st at 11:00 am at the Frewsburg Central High School.

Motion to adjourn was made at 9:32 PM by Todd Ekstrom, 2nd Laura Greenwood, carried.

Tenneil Stelmack, Town Clerk _____