

2009-01

At a Special work session of the Town Board of the Town of Carroll, Chautauqua County, New York, on January 5, 2009 at 5:00 PM in the Town Hall, 5 W. Main Street Frewsburg, there were

Present:

Supervisor Jack Jones
Councilman Michael Dove
Councilman Thomas Moore
Councilman Todd Ekstrom
Councilwoman Michelle Lingenfelter

Also present, Attorney Michael Bolender, Dan Sisson Brad Long
Recording secretary, Laura S. Smith, Town Clerk

Motion made by Councilman Dove at 5:04 to close the work session and enter into executive session concerning legal matters, seconded by Councilman Moore, carried.

No Motions were made in executive session.

Motion made at 6:09 to close the executive session and re-open the regular meeting.

Adjournment motion made at 6:10 by Councilwoman Lingenfelter, seconded by Councilman Dove, carried.

Laura S. Smith, Town Clerk

At a regular meeting of the Town Board of the Town of Carroll, Chautauqua County held on the 14th day of January, 2009 at 6:30 Pm in the Town Hall, 5 W. Main St. Frewsburg, NY, there were

PRESENT:

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Supervisor Jones
Councilman Dove
Councilman Moore
Councilman Ekstrom
Councilwoman Lingenfelter

Recording Secretary, Laura S. Smith, Town Clerk

Also present, T. Allison, D. Dutchess, P. Harvey, Mr. Mrs. Axelson, D. Sisson, C. Pope, R. Holcomb, A. Gustafson, Reggie Houghwot, Sue Richards, several FCS students

Supervisor Jones opened the meeting with the pledge to the Flag.

Supervisor Jones submitted his Supervisor's report for the month.

Acting Chief Dutchess, Code Enforcement Al Gustafson and Laura Smith, Town Clerk, all submitted reports for the month.

Motion made by Councilwoman Lingenfelter to accept the minutes of the last meeting as submitted, seconded by Councilman Dove, carried

2009-02

Motion made by Councilman Moore to pay the audited monthly bills, seconded by Councilman Ekstrom, carried, those bills are as follows:

GENERAL: 2009-1 #1 thru #28 in the amount of \$14923.57

HIGHWAY: 2009-1 #1 thru #15 in the amount of \$35876.23

WATER : 2008-1 #1 thru #14 in the amount of \$15463.87

Supervisor Jones granted privilege to the floor, Reggie Houghwot spoke again of the issue with changing Myers St. to Lloyd Moore Dr. Susan Richards (a descendent of the Myer's family) was present to voice to the Town Board that she had no objections to re-naming the street and she would be glad to see it named after some one such as Lloyd Moore.

Motion Made by Councilwoman Lingenfelter to rename Myers Street to Lloyd Moore Dr, seconded by Councilman Moore, roll call vote as follows:

Supervisor Jones, aye, Councilman Dove, abstain, Councilman Moore, aye, Councilwoman Lingenfelter, aye, Councilman Ekstrom, aye, 4 ayes, one abstention, no nays, carried.

Anna Gifford Aquatics director presented some ideas for her swim program and asked to purchase a few items for the swim lessons such as fins, and bubbles. She also asked if her lifeguards that are fully certified could possibly have an increase in their hourly pay. Council informed her that since this year's budget has already been adopted, she would have to re-address that issue this coming September when budgets are being presented. But those individuals that take these certification classes may get reimbursed for their cost. Council told Mrs. Gifford that before she purchases the equipment, they would like her to get the prices and present it all for them to view first.

Code enforcement officer Al Gustafson reported a pretty routine month.

Assessor, Randy Holcomb was quite displeased to announce that in October he was informed by the state ORPS that the Town was within their percentages for the annual reassessment program, and last week he got a call that Carroll is at 91% which means there has to be a reval done in the Town this year.

Randy expressed his regrets for this, and assured Council that he will make this as easy of a reval as he possibly can. He also stated that his team will hold informal grievances here in the Town Hall so that no one would have to travel to City Hall for these meetings.

At 7:00 Pm the organizational meeting was held and Supervisor Jones presented the following information:

Supervisor Jones stated he has reviewed the Town's new Procurement Policy and Investment Policy.

As Supervisor of the Town of Carroll I request that this Organizational Meeting for the year 2009 be adopted as follows:

The second Wednesday of each month shall be designated as the regular Town Board Meeting, to start at **6:30 PM, with Council to go over bills at 6:00 PM.**

Appointments: Zoning Board, Mark Nelson term to end 12/31/2013

Board of Assessment Review, Mike Peterson, term to end 12/31/2012

The following salaries to be paid as follows:

Town Supervisor	\$5,000.00
Town Bookkeeper	15,184.00
Councilmen (4) @1500	6,000.00
Justices (2) @ 4750	9,500.00
Court Clerk	5,075.00
Highway Supt.	51,227.00
Water Supervisor	43,608.00
Acting Police Chief	24,644.00
Fire Inspector	2360.00
Animal Control Officer	3,106.00
Town Clerk	27,800.00
Reg. of Vital Statistics	350.00
Records Management Ofc	1,320.00
Code Enforcement Ofc	6,180.00

Salaries of the Town Officers will be paid on a quarterly basis unless otherwise specified.

Highway MEO/ Deputy Super.		\$19.32 per hr
Highway MEO's		19.07 per hr
MEO Trainee	up to	18.00 per hr
Laborer	up to	12.00 per hr

Part-time employees

Youth Director	10.25 per hr
Life Guards	8.00 per hr
Landfill attendant	8.00 per hr
Cleaners	8.00 per hr
Court Assistant	8.00 per hr

Police Officers: Arthea Russo, and Chad Boyland to be paid \$12.30 per hour, Acting Sgt. Chris Felt, \$12.55 per hour. Officers will be paid by the 5th of the following month worked and if their time is not submitted, they will be paid the following month. There shall be no reimbursement for days lost for jury duty without prior approval from the Town Board. When the police officers are required for Grand Jury cases or other duty, they will be reimbursed at the payroll rate per hour and not more than an 8 hour day.

Patrick Harvey, Animal Control Officer, and his assistant, Donald Sparling shall file a monthly report with the Town Board and be paid a mileage rate of \$.58.5 a mile for the use of his vehicle on Town business.

Code Enforcement Officer, Alan Gustafson, shall file a monthly report with the Town Board.

June Burgett and Barbara Cessna be appointed as Historians with no salary but an expense allotment of \$800.00

2009-04

Upon recommendation of the Town Clerk that Cynthia Brown be appointed as deputy clerk and deputy registrar of vital statistics at the rate of \$9.00 per hr

Paul V. Webb be appointed as Town Attorney at a salary of \$5000.00

Michael Bolender be designated as Grant Administrator

The Town Clerk to be appointed as Fair Housing Officer

Holidays with pay for FULL TIME employees will be as follows: New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veterans' Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Eve Day, Christmas Day. Overtime will be paid after a 40 hour week.

Bookkeeper is to be notified when sick leave is taken.

The Town Clerk's office will be closed in addition to the current holidays, Martin Luther King Jr. day, Election Day and the PM of any primary and registration days.

The Town Clerk's office will be open Monday through Friday 9:00 AM to 12:00 PM and 1:00 PM to 4:30 PM **August through April the office will be open Wednesdays until 6:00 PM**

Vacation time: 1 through 5 years	5 days
6 through 10 years	10 days
11 through 15 years	15 days
16 through 20 years	20 days
21 and over	25 days

Highway Superintendent to be authorized to obtain bids on oil, bituminous etc. and to spend no more than \$1500.00 for small tools in 2009.

Supervisor Jones will act as the Town of Carroll fiscal officer and funds shall be invested in CD's or Treasury bills or any savings account at the discretion of the Supervisor. The Supervisor will be authorized to sign any written agreement with the bank wherein they pledge securities etc.

Jamestown Post Journal will be named as newspaper for all legal advertising at the current rate submitted by them to date, \$.485 per line for the first insertion and \$.39 per line for additional insertions of same copy. Tabular matter or intricate composition will be \$.08 per line added to the initial insertion. These rates are established by the NYS Legislature in accordance with circulation.

Deputy Town Supervisor will be Michelle Lingenfelter

Deputy Highway Supt. and wage – Lester Eklund, \$19.32 per hour

Standing Committees are as follows:

Highway, Streets, Sidewalks, Lighting, Landfill: T. Allison, Chair ; T. Ekstrom, M. Lingenfelter, M. Dove, P. Webb

Election: Town Board

Insurance: M. Dove, Chair ; T. Moore, T. Ekstrom, L. Smith

Civil Defense & Welfare: T. Ekstrom, Chair; D. Dutchess, J. Jones, Kieth Babcock

Water D. Sisson, Chair ; M. Dove, J. Jones, M. Lingenfelter, T. Fenton

Town Hall & Buildings: J. Jones, Chair ; T. Fenton, T. Allison, D. Sisson, M.

Lingenfelter

Park: M. Lingenfelter, Chair ; T. Allison, S. Peterson, T. Ekstrom, L. Smith

Employee Committee – Labor Management : M. Dove, Chair ; T. Moore, T. Fenton, T.

Allison, L. Smith

Records Management: Jack Jones, Tom Fenton, Robert Gray, Laura Smith

Recreation Committee: Patty Ekstrom, Chair ; Larry. Sandberg, William & Louise Hair,
Jim Hale

Grant Committee: L. Smith, M. Lingenfelter, J. Black, C. Pope, D. Sisson

The Supervisor shall be authorized to pay all bills in connection with labor when presented for recreation programs, senior citizens, water district, highway, custodian, deputy clerks and all utility and insurance bills.

The rate for mileage reimbursement will be \$.58.5 per mile

Councilman Dove made the motion to accept the organizational agenda as presented, second from Councilwoman Lingenfelter , Roll Call vote as follows:

Supervisor Jones, aye, Councilman Dove, aye, Councilman Moore, aye, Councilwoman Lingenfelter, aye, Councilman Ekstrom, aye, 5 ayes, no nays; motion carried.

Acting Chief Dutchess reported a busy December. His department has responded to numerous accidents due to the harsh weather.

Highway Superintendent Allison stated that he has had quite a busy season, and he has used up 1 third of his allotment for the year of sand and salt. Mr. Allison stated that the newly marked No Parking zone by the school is working fine when there is not snow covering the pavement. He feels that it is necessary to place metal signs at each end of that no parking zone, Mr. Dutchess agreed, and said that is a law that signs be erected.

Motion made by Councilman Moore to erect “No Parking between signs” signs in the area by the school swimming pool on Institute St. Second from Councilwoman Lingenfelter, roll call vote as follows:

Supervisor Jones, aye, Councilman Dove, aye, Councilman Moore, aye, Councilwoman Lingenfelter, aye, Councilman Ekstrom, aye, 5 ayes, no nays; motion carried.

Tom also reported that Kiantone has purchased a large piece of playground equipment and is interested in having installed at our park. Most children in Kiantone utilize our Town Park, so they feel they would like to contribute to it. Tom agreed to install the playground equipment since Kiantone purchased it.

Tom asked that a letter be sent to Paul and Jeanette Mason thanking them for the tree that was placed in front of the Town this past Christmas. Laura Smith said she would do so tomorrow.

Councilman Dove mentioned that there has been a problem on the side of the street by the bus garage, the buses are having a difficult time because cars are parked along side, and with the snow, it’s hard for them to get through.

He also mentioned that the light at the fuel station needs to be looked at.

ACO Pat Harvey reported a few loose dogs for the month and he has one case that will be going to trial.

Water Supervisor Sisson stated his department had a busy month due to the installation of the acid treatment system. This will be on a 90 test basis.

Dan said that the heater quit in the stripper and the temp was down to 17 degrees from 55 and they are working on repairing that problem. There will be a water committee meeting on Thursday at 2:00

Councilman Moore aired that the road signs for the numbering project have been ordered and they have received a 911 update list from the county.

Mr. Moore also asked if a note could be put on the web site asking people to please keep the hydrants in their yards clear of snow.

Councilwoman Lingenfelter stated that she would like for the Town Board to send a letter to Kiantone after the playground equipment is here and installed, thanking them for their generosity.

Supervisor Jones asked Dan Sisson if he would make sure that the front walk in front of the Town Hall is shoveled in the mornings by 9 AM. Dan said he would do so.

Supervisor Jones signed the Contract with Busti for Assessor services as agreed upon between Carroll and Busti at the beginning of Mr. Holcomb's appointment.

Supervisor Jones announced good news in the Jones- Carroll vs. Town of Carroll appeal. The court unanimously voted in favor of the Town, and because of the unanimous decision the court will not hear any other appeals.

Skip Axelson thanked the dump committee and the Town Board for their ongoing efforts in the Jones-Carroll landfill situation.

Supervisor Jones aired that the post card sent from the DEC to residents regarding the Town of Carroll landfill public meeting was not the same as the Jones-Carroll landfill situation; they are two totally separate issues.

The Jones-Carroll c&d landfill was closed a few months ago and the permit was not renewed, so as far as the Town is concerned there will be no landfill on Dodge Rd.

Supervisor Jones read aloud the annual Association of Towns meeting notice.

Councilman Dove thanked Tom Allison for his Departments efforts this winter. They do a great job keeping our town road and sidewalks clear.

Adjournment motion made at 7:50 PM by Councilwoman Lingenfelter, seconded by Councilman Dove, carried.

Laura S. Smith, Town Clerk

