

2010-01

At a regular meeting of the Town Board of the Town of Carroll, Chautauqua County held on the 13<sup>th</sup> day of January 2010 at 6:30 Pm in the Town Hall, 5 W. Main St. Frewsburg, NY, there were

PRESENT:

Supervisor Jones

Councilwoman Lingenfelter

Councilman Ekstrom

Councilman Middleton

Councilman Dove

Recording Secretary, Laura S. Smith, Town Clerk

Also present, D. Dutchess, P. Harvey, R. Lemon, Bloomquists, R. Lemon, T. Allison, D. Sisson, Laurie Sorg, Cassidy Akin, Kelsey Nelson, Cindy Lodestro,

Supervisor Jones opened the meeting with the pledge to the Flag.

Supervisor Jones submitted his Supervisor's report for the month.

Acting Chief Dutchess, Code Enforcement Al Gustafson and Laura Smith, Town Clerk, all submitted reports for the month.

Motion made by Councilwoman Lingenfelter to accept the minutes of the last meeting as submitted, seconded by Councilman Ekstrom, carried

Motion made by Councilman Moore to pay the audited monthly bills, seconded by Councilwoman Lingenfelter, carried, those bills are as follows:

GENERAL: 2010-1 #1 thru #42 in the amount of \$41600.67

HIGHWAY: 2010-1 #11thru #12 in the amount of \$16024.31

WATER : 2010-1 #1 thru #12 in the amount of \$14757.62

Supervisor Jones granted privilege to the floor, no one spoke

Chief Dutchess reported a good month, he placed a few warning tickets on cars parked in the roadways, where the plows were having trouble getting through. There doesn't seem to be a problem since the warnings were issued.

On 12/12/09 officer Russo was working with Officer Balon, and after putting the car away at the end of her shift, she slipped and fell in the Municipal parking lot. This fall resulted in a fracture to her leg. Ms. Russo is expected to return to the doctor soon and hopefully be able to return to work on 1/22/10.

Mr. Dutchess stated that the new officer, Dan Balon is doing a great job and has been on his own since 1/1/10

The County recently got the police department hooked up to e-justice, so now the officers can run data and get info on line rather than calling the data in, and the tickets will be submitted on line to the court.

Highway Superintendent, Tom Allison said his crew has been busy with all of the recent snow and ice. The new truck with sander, plow and wing is now in, and just about ready for use.

The new excavator that was ordered last month should be in as early as next week. Councilwoman Lingenfelter inquired about the Highway Department's plowing schedule because she has had some complaints because the roads seem to be covered more than usual. Tom told Michelle that it costs the town \$1367.00 ever time a plow goes out, and that is at 120 trips per year. Tom also stated that there sometimes no sense in plowing at night to early in the morning because there is very little traffic out.

Dan Sisson reported that the well 2A project is moving forward well. The new furnace is in, and the painting is well on its way. The plumbing for the project has been ordered, and Ahlstrom Schaeffer has ordered the controls. The fire department helped install the hydrant stakes and found a water leak on Water St. Dan hopes to have that repaired by early next week. The goal is to have well 2A running by April.

DCO Pat Harvey reported a slow month he only took 1 dog to the shelter.

Al Gustafson also reported a slow December in the code and zoning department.

Laurie Sorg read the Assessors report (on file) and stated the months of January and February she will be in the Town Hall taking STAR renewals.

County Legislator, Ron Lemon mentioned the rate increase at the county landfill. He also stated that he is hoping that with Tops purchasing Quality that Frewsburg will stay open. Mr. Lemon aired that he was going to Kiantone's meeting and the discussion would be the bridge that runs behind planter's point and that the County may close this bridge, which he feels would be a big problem for trucks and general traffic.

Supervisor Jones stated he has reviewed the Town's current Procurement Policy and Investment Policy.

As Supervisor of the Town of Carroll I request that this Organizational Meeting for the year 2010 be adopted as follows:

The second Wednesday of each month shall be designated as the regular Town Board Meeting, to start at **6:30 PM, with Council to go over bills at 6:00 PM.**

Appointments: Board of Assessment Review Jay Eckert- term to end 12/31/2014

Planning Board	Josh Eckert- term to end 12/31/2011
Planning Board	Russ Payne- term to end 12/31/2012
Planning Board	Randall Sitler- term to end 12/31/2016

The following salaries to be paid as follows:

Town Supervisor	\$5,000.00
Town Bookkeeper	15,412.00
Councilmen (4) @1500	6,000.00
Justices (2) @ 4750	9,500.00
Court Clerk	5,075.00
Highway Supt.	52,764.00
Water Supervisor	44916.00
Acting Police Chief	25014.00

Fire Inspector	2395.00
Animal Control Officer	3,106.00
Town Clerk	28634.00
Reg. of Vital Statistics	360.00
Records Management Ofc	1,340.00
Code Enforcement Ofc	6,273.00

Salaries of the Town Officers will be paid on a quarterly basis unless otherwise specified.

Town Supervisor will be paid monthly

Highway MEO/ Deputy Super.		\$19.89 per hr
Highway MEO's		19.64 per hr
MEO Trainee	up to	15.00 per hr
Laborer	up to	15.00 per hr

Part-time employees

Youth Director		5200.00 per yr.
Life Guards		8.15 per hr
Cleaners		8.15 per hr
Court Assistant		8.15 per hr
Assistant Animal Control Officer		8.15 per hr.

Police Officers: Arthea Russo, and Dan Balon to be paid \$12.50 per hour, Acting Sgt. Chris Felt, \$12.75 per hour. Officers will be paid by the 5<sup>th</sup> of the following month worked and if their time is not submitted, they will be paid the following month. There shall be no reimbursement for days lost for jury duty without prior approval from the Town Board. When the police officers are required for Grand Jury cases or other duty, they will be reimbursed at the payroll rate per hour and not more than an 8 hour day.

Patrick Harvey, Animal Control Officer, and his assistant, Donald Sparling shall file a monthly report with the Town Board and be paid a mileage rate of \$.50 a mile for the use of his vehicle on Town business.

Code Enforcement Officer, Alan Gustafson, shall file a monthly report with the Town Board.

June Burgett and Barbara Cessna be appointed as Historians with no salary but an expense allotment of \$800.00

Upon recommendation of the Town Clerk that Cynthia Brown be appointed as deputy clerk and deputy registrar of vital statistics at the rate of \$9.35 per hr. and Denee' Green be appointed as second Deputy Clerk

Paul V. Webb be appointed as Town Attorney at a salary of \$5000.00

Michael Bolender be designated as Grant Administrator

The Town Clerk to be appointed as Fair Housing Officer

Michael Smith be appointed bookkeeper to the Supervisor

Holidays with pay for FULL TIME employees will be as follows: New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day,

Columbus Day, Election Day, Veterans' Day, Thanksgiving Day, the Friday after Thanksgiving, Christmas Eve Day, Christmas Day. Overtime will be paid after a 40 hour week.

Bookkeeper is to be notified when sick leave is taken.

The Town Clerk's office will be closed in addition to the current holidays, Martin Luther King Jr. day, Election Day and the PM of any primary and registration days. The Town Clerk's office will be open Monday through Friday 9:00 AM to 12:00 PM and 1:00 PM to 4:30 PM-- Jan, Feb. and March the office will be open Wednesdays until 6:00 PM

Vacation time: 1 through 5 years	5 days
6 through 10 years	10 days
11 through 15 years	15 days
16 through 20 years	20 days
21 and over	25 days

Highway Superintendent to be authorized to obtain bids on oil, bituminous etc. and to spend no more than \$1500.00 for small tools in 2010.

Supervisor Jones will act as the Town of Carroll fiscal officer and funds shall be invested in CD's or Treasury bills or any savings account at the discretion of the Supervisor. The Supervisor will be authorized to sign any written agreement with the bank wherein they pledge securities etc.

Jamestown Post Journal will be named as newspaper for all legal advertising at the current rate submitted by them to date, \$.485 per line for the first insertion and \$.395 per line for additional insertions of same copy. Tabular matter or intricate composition will be \$.08 per line added to the initial insertion. These rates are established by the NYS Legislature in accordance with circulation.

Deputy Town Supervisor will be Michelle Lingenfelter

Deputy Highway Supt. and wage – Lester Eklund, \$19.89 per hour

Standing Committees are as follows:

Highway, Streets, Sidewalks, Lighting, Landfill: T. Allison, Chair ; T. Ekstrom, M. Lingenfelter, C. Middleton, P. Webb

Election: Town Board

Insurance: Tom Moore, Chair ; Todd Ekstrom, L. Smith

Civil Defense & Welfare: T. Ekstrom, Chair; D. Dutchess, J. Jones, Keith Babcock

Water J. Jones- Chair, M. Lingenfelter, D. Sisson, Brad Long, T. Fenton

Town Hall & Buildings: J. Jones, Chair ; T. Allison, T. Moore, M. Lingenfelter

Park: M. Lingenfelter, Chair ; T. Allison, S. Peterson, T. Ekstrom, L. Smith

Employee Committee – Labor Management : T. Moore, Chair ; T. Allison, D. Sisson, M. Lingenfelter, L. Smith

Records Management: C. Middleton-Chair; J. Jones, Laura Smith

Recreation Committee: Patty Ekstrom, Chair ; Larry. Sandberg, William & Louise Hair, Jim Hale

Grant Committee: L. Smith, M. Lingenfelter, J. Black, C. Pope, C. Middleton

The Supervisor shall be authorized to pay all bills in connection with labor when presented for recreation programs, senior citizens, water district, highway, custodian, deputy clerks and all utility and insurance bills.

The rate for mileage reimbursement will be \$.50 per mile

Councilwoman Lingenfelter made the motion to accept the organizational agenda as presented, second from Councilman Ekstrom, Roll Call vote:

Supervisor Jones, aye, Councilman Middleton, aye, Councilman Moore, aye, Councilwoman Lingenfelter, aye, Councilman Ekstrom, aye, motion carried.

Councilwoman Lingenfelter welcomed Carl Middleton as our new Council member. She also asked Daryl to thank Dan Balon for talking to her son about his job in the police filed, because he is going to pursue a career in law enforcement. Mrs. Lingenfelter also reported that the bid from Tops market to purchase Quality Markets has been accepted, and she urged the public to go to the Tops website and encourage Tops to keep the Frewsburg store open. Any communication from the local residents would be helpful. She said by the end of January they should know what is going to happen with all of the Quality stores.

Motion made by Councilwoman Lingenfelter to allow the Supervisor to sign the contract with the Town of Busti for assessing services for the year 2010 at the same cost as last year, seconded by Councilman Middleton, roll call vote as follows:

Supervisor Jones, aye, Councilman Middleton, aye, Councilman Moore, aye, Councilwoman Lingenfelter, aye, Councilman Ekstrom, aye, motion carried.

Adjournment motion made at 7:14 Pm by Councilwoman Lingenfelter, seconded by Councilman Middleton, carried

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Laura S. Smith, Town Clerk