

At a regular meeting of the Town Board of the Town of Carroll, Chautauqua County held on the 9<sup>th</sup> day of January, 2013 at 6:30 pm in the Town Hall, 5 W. Main St. Frewsburg, NY, there were

PRESENT:

Supervisor Jones

Councilman Dahlgren

Councilwoman Ekstrom

Councilman Ekstrom

Councilwoman Lingenfelter

Recording Secretary, Laura S. Smith, Town Clerk

Also present, P. Harvey, Dave and Trudy Bloomquist, Polly Hanson, Tammy Downey, Tom Erlandson, Joanne Lucas, Chief Wright, T. Erlandson, T. Allison, D. Sisson.

Supervisor Jones opened the meeting with the pledge to the Flag.

Supervisor Jones submitted his Supervisor's report for the month. Code Enforcer Al Gustafson, submitted his report for the month.

Motion made by Councilwoman Lingenfelter to accept the minutes of the last meeting as submitted, seconded by Councilman Ekstrom, carried

Motion made by Councilman Dahlgren to pay the audited monthly bills seconded by Councilwoman Ekstrom, carried, those bills are as follows:

GENERAL: 2013-01 #1 thru #23 in the amount of	\$11267.15
HIGHWAY: 2013-01 #1 thru #9 in the amount of	\$32348.18
WATER: 20113-01 #1 thru #12 in the amount of	\$5601.03

Supervisor Jones Granted privilege to the floor, Joanne Lucas of Falconer Street asked what the status is with the junk in her neighbor's lawn. Supervisor Jones said that Code Officer Gustafson is going to issue a summons and then they will be forced to have to clean it up.

Polly Hanson stated that the Planning Board is still working on drafting a light ordinance and they will present it to the town Board when it is finished.

She also mentioned that the DEC is taking public comments and the comment period is almost over. The DEC website has more information and you can comment there.

Police Chief Wright reported that he is now retired from the city of Jamestown, so he is working in Carroll 4 days 7-1 and is available anytime by phone. It is now him and two other officers (Jackson and Felt) in the Department. The Chief aired that Hallenbecks is having a sale this coming weekend and he has signs for restricted parking that he will place out. Tickets will be written to anyone that is illegally parked.

Highway Superintendent Allison explained that there is a bill this month for 1A stone (892 ton) this is a pre buy program and he gets it at last year's price. The department will clean up the sides of the streets so that Hallenbeck's customers have an easier time finding legal parking spots.

Tom has called about direction signs for the Observatory, and is still waiting for prices.

The work that the highway department has been doing in the Historical Society is just about complete. It is all built and is just waiting to be painted.

To m welcomed the new councilwoman, Patty Ekstrom.

Water Supervisor Sisson, said that he has been replacing meters and he is working on learning the new computer system.

The department will be meeting soon to work out well5

Motion made by Councilwoman Lingenfelter to allow the Water Department to trade the 0 turn mower for a new one at a trade difference of \$4400.00 The new machine is \$8790.00 and we are being allowed \$4350.00 on trade.

Seconded by Councilman Ekstrom, roll call vote as follows;

Supervisor Jones, aye, Councilman Dahlgren, aye, Councilwoman Ekstrom, aye, Councilwoman Lingenfelter, aye, Councilman Ekstrom, aye; 5 ayes, no nays, motion carried.

Laurie Sorg submitted the Assessor's report for the month. She will be in the Town building from nine to noon on Thursdays in January and February to collect STAR renewals.

The supervisor's books will be available for audit by Council on January 18 from 1-4

Motion made by Councilwoman Lingenfelter at 7PM to close the regular meeting, seconded by Councilman Ekstrom, motion carried.

Motion made by Councilwoman Lingenfelter to open the Organizational meeting, seconded by Councilman Ekstrom, motion carried.

Supervisor Jones stated he has reviewed the Town's current Procurement Policy and Investment Policy.

As Supervisor of the Town of Carroll I request that this Organizational Meeting for the year 2013 be adopted as follows:

The second Wednesday of each month shall be designated as the regular Town Board Meeting, to start at **6:30 PM, with Council to go over bills at 6:00 PM.**

Appointments:

The following salaries to be paid as follows:

Town Supervisor	\$6,000.00
Town Bookkeeper	8,400.00
Councilmen (4) @1600	6,400.00
Justices (2) @ 4750	9,500.00

Court Clerk	5,075.00
Highway Supt.	57,037.00
Water Supervisor	51,230.00
Police Chief	25,893.00
Fire Inspector	2481.00
Animal Control Officer	3,215.00
Town Clerk	31,439.00
Reg. of Vital Statistics	370.00
Records Management Ofc	1,380.00
Code Enforcement Ofc	6,495.00

Salaries of the Town Officers will be paid on a quarterly basis unless otherwise specified.

Town Supervisor will be paid monthly

Highway MEO/ Deputy Super.		\$20.89 per hr
Highway MEO's		20.64 per hr
MEO Trainee	up to	15.00 per hr
Laborer	up to	15.00 per hr
Part-time employees		
Youth Director		5,200.00 per yr.
Life Guards		8.20 per hr
Cleaners		8.20 per hr
Court Assistant		8.20 per hr

Assistant Animal Control Officer

8.20 per hr.

Police Officers:

Investigator Christopher Felt, \$13.30 per hour. Part time Police Officer, Garrett Jackson, \$11.65 per hour. Officers will be paid by-weekly. There shall be no reimbursement for days lost for jury duty without prior approval from the Town Board. When the police officers are required for Grand Jury cases or other duty, they will be reimbursed at the payroll rate per hour and not more than an 8 hour day.

Patrick Harvey, Animal Control Officer, and his assistant, Donald Sparling shall file a monthly report with the Town Board and be paid a mileage rate of 56.5 cents per mile for the use of his vehicle on Town business.

Code Enforcement Officer, Alan Gustafson, shall file a monthly report with the Town Board.

June Burgett and Barbara Cessna be appointed as Historians with no salary but an expense allotment of \$500.00

Upon recommendation of the Town Clerk that Cynthia Brown be appointed as deputy clerk and deputy registrar of vital statistics at the rate of \$9.70 per hr. and Denee' Green be appointed as second Deputy Clerk

Paul V. Webb be appointed as Town Attorney at a salary of \$5000.00

The Town Clerk to be appointed as Fair Housing Officer

Denee' Green be appointed bookkeeper to the Supervisor

Michael Petrson to be re-appointed to the Board of Assessment Review, term to end 9/30/2017

Patrick Fuller to be re-appointed to the Planning Board, term to end 12/31/2019

Janet Black to be re-appointed to the ZBA term to end 12/31/2017

Holidays with pay for FULL TIME employees will be as follows: New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veterans' Day,

Thanksgiving Day, the Friday after Thanksgiving, Christmas Eve Day, Christmas Day. Overtime will be paid after a 40 hour week.

Bookkeeper is to be notified when sick leave is taken.

The Town Clerk's office will be closed in addition to the current holidays, Martin Luther King Jr. day, Election Day and the PM of any primary and registration days.

The Town Clerk's office will be open Monday through Friday 9:00 AM to 12:00 PM and 1:00 PM to 4:30 PM—During Tax collection the office will be open Wednesdays until 6:00 PM

Clerk's Office Spring/Summer (May through Sept) hours are M-Th- 9-NOON and 1:00-4:30 and Friday 9-NOON

Vacation time: 1 through 5 years	5 days
6 through 10 years	10 days
11 through 15 years	15 days
16 through 20 years	20 days
21 and over	25 days

Highway Superintendent to be authorized to obtain bids on oil, bituminous etc. and to spend no more than \$1500.00 for small tools in 2012.

Supervisor Jones will act as the Town of Carroll fiscal officer and funds shall be invested in CD's or Treasury bills or any savings account at the discretion of the Supervisor. The Supervisor will be authorized to sign any written agreement with the bank wherein they pledge securities etc.

Jamestown Post Journal will be named as newspaper for all legal advertising at the current rate submitted by them to date, \$.485 per line for the first insertion and \$.395 per line for additional insertions of same copy. Tabular matter or intricate composition will be \$.08 per line added to the initial insertion. These rates are established by the NYS Legislature in accordance with circulation.

Deputy Town Supervisor will be Michelle Lingenfelter

Deputy Highway Supt. and wage – Lester Eklund, \$20.89 per hour

Standing Committees are as follows:

Highway, Streets, Sidewalks, Lighting, Landfill: T. Allison, Chair ; T. Ekstrom, M. Lingenfelter, K. Dahlgren, P. Webb

Election: Town Board

Insurance: Todd Ekstrom, Chair, Patty Ekstrom, Laura. Smith

Civil Defense & Welfare: T. Ekstrom, Chair; Chief Tim Wright, J. Jones, Dan Sisson

Water J. Jones- Chair, M. Lingenfelter, D. Sisson, Brad Long, T. Fenton

Town Hall & Buildings: J. Jones, Chair ; T. Allison, K. Dahlgren, M. Lingenfelter

Park: M. Lingenfelter, Chair ; T. Allison, P Ekstrom, T. Ekstrom, L. Smith

Employee Committee – Labor Management : T. Ekstrom, Chair ; T. Allison, D. Sisson, M. Lingenfelter, L. Smith

Records Management: K. Dahlgren-Chair; J. Jones, Laura Smith

Recreation Committee: Patty Ekstrom, Chair ; Larry. Sandberg, William & Louise Hair, Jim Hale

Grant Committee: L. Smith, M. Lingenfelter, J. Black, K. Dahlgren, Denee Green

The Supervisor shall be authorized to pay all bills in connection with labor when presented for recreation programs, senior citizens, water district, highway, custodian, deputy clerks and all utility and insurance bills.

The rate for mileage reimbursement will be 56.5 cents per mile

the motion to accept the organizational agenda as presented, Councilwoman Lingenfelter, second from Councilman Ekstrom Roll Call vote: Supervisor Jones, aye, Councilman Dahlgren, aye,

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Councilwoman Ekstrom, aye, Councilwoman Lingenfelter, aye, Councilman Ekstrom, aye; 5 ayes, no nays, motion carried.

Motion to close the organizational Meeting made by Councilwoman Lingenfelter, seconded by Councilman Ekstrom, motion carried.

Motion made to reopen the regular meeting made by Councilman Dahlgren, seconded by councilwoman Lingenfelter, motion carried.

Council welcomed Patty Ekstrom as the new Councilwoman.

Councilman Dahlgren aired that the Comprehensive Planning Committee will be meeting the 4<sup>th</sup> Monday of every month. They are getting some good feedback on the surveys.

Congressman Tom Reed will hold a Town Board meeting her, on Saturday at 1:00.

Supervisor Jones said that Paul Webb has reported that the Judge in the Jones Carroll vs Town of Carroll case is still reading the brief and he has heard nothing lately.

Chuck Cranston from the DEC has told us that Sealand is doing anything that the DEC is telling them to do.

Tammy Downey said that she is on the County Youth Board this year.

Adjournment motion made at 7:20 by Councilwoman Ekstrom, seconded by Councilman Dahlgren, motion carried.

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Laura S. Smith, Town Clerk