

Town of Carroll
Town Board Minutes
June Regular Meeting 6:30pm
Wednesday, June 10, 2020

The June Monthly Meeting of the Town of Carroll was held on the 10th day of June 2020 at 6:30 p.m., at the Town of Carroll Administration Building, 5 W Main Street, Frewsburg, New York, with the following board members present:

Supervisor Russell Payne
Councilman/Deputy Supervisor Kenneth Dahlgren
Councilwoman Patty Ekstrom (via Face time)
Councilman Thomas Fenton
Councilman Thomas Allison

Others in attendance were: Water Supervisor Daniel Sisson, Highway Superintendent, James Mitchener, Police Chief William Nelson, Animal Control Officer, Nick Cusimano, Laurie Sorg from the Assessor's office, District 16th Legislator John Davis, and Town Clerk Susan Rowley.

As COCID-19 restrictions were being followed, this meeting was closed to public attendance, however, was put on Face Book Live for residents wanting to view the meeting.

The meeting was also transcribed, according to compliance with State laws, as necessary for those residents who were not able to attend. Both regular and transcribed minutes may be found on our Town website.

At 6:30pm Supervisor Russell Payne called the June 2020 meeting to order, and led everyone in the Pledge of Allegiance to the Flag.

Public statements, announcements and questions:

Discussion concerning Summer Rec and the Swim Program, due to COVID-19 there are some things we have to consider going forward. Supervisor states Summer Rec may be able to begin later in the summer and hopefully be able to start in mid-July. The decision was tabled until the July Monthly meeting

regarding this year's Summer Rec Program. The swimming program, however, will most likely not be able to start until the School opens the pool, and as per New York State requirements regarding when they are allowed to open.

Supervisor Payne read a statement regarding 2017 AUD and also the issue of the possibility of Funds missing from that time. **Attachment 1**

Before reading the attached statement, Supervisor Payne stated:

To preface the prepared statement that I am about to read, and to provide a greater understanding as to what the statement contains, the term utilized herein of "BLB", stand for the Town of Carroll bookkeeper Bahgat, Laurito & Bahgat. This is a presentation of the facts as we know them to be today and is not an accusatory document. We are reporting the facts and you the people of the Town of Carroll, must decide for yourselves what those facts mean to you individually.

2016 AUD has been submitted and accepted by New York State. The 2017 AUD was prepared by BLB, but was not timely filed by the prior administration. Supervisor Payne read his statement and then asked the board for a motion to allow BLB to file the prepared 2017 AUD. Supervisor Payne stated that BLB explained to him that the 2018 and 2019 AUD's are prepared and ready to be submitted, however they must be submitted and accepted in order. 2018 can not be submitted until 2017 has been submitted and accepted by New York State. Councilman Kenneth Dahlgren made a motion that would allow BLB to submit the Town's 2017 AUD to the state. Councilman Thomas Fenton seconded the motion. All in favor, Carried.

2020 FCS Graduation

Supervisor Payne has been contacted by Frewsburg Central School and they are requesting Police coverage for the Graduation Procession which will go from Institute Street to Railroad Avenue, Main Street to the Robert H. Jackson School. The Police Department will be participating in this graduation event. Congratulations to the FCS Class of 2020.

A new computer workstation has been ordered for the town, as the town main computer, in the clerk's office, is currently working off of Windows 7, and it

has crashed a few times, leaving the administration no choice but to replace the computer.

The updated camera system, which was paid for by the court grant, has been installed. Five new cameras have been added to the current cameras increasing security measures at the Town Hall. The Supervisor invited the board to view the new system.

The hearing-impaired system, which was also part of the court grant, has arrived and will be installed and fully activated once we are able to again have public meetings at the Town Hall. This system will assist hearing impaired residents during court proceedings and town meetings as well.

Supervisor Payne requested a motion to accept the May meeting minutes. Motion was made by Councilwomen Patty Ekstrom, with a second by Councilman Thomas Allison. All in favor, Carried.

Supervisor Payne requested a motion be made for authorization to pay the June Monthly Bills. Motion was made by Councilman Thomas Fenton, with a second by Councilwoman Patty Ekstrom. All in favor, Carried.

Bills approved for June 2020:

General Fund	\$19,095.64	Vouchers 188-227
Water Fun	\$13,060.57	Vouchers 85-99
Highway	\$56,504.68	Vouchers 110-120
Trust & Agency	\$13,384.62	Vouchers 9-11

Town Issues

Supervisor Payne stated in another Town issue, he has the authorization seeking the approval for the town highway and the water departments to increase the parking capabilities of the Martin E. Cobb waterway trail parking area off of Route 55, on Falconer Street. Councilman Allison inquired as to where the funding would come for this project, and where the materials would come from. The County has donated millings to assist with this project. The board and Superintendent Mitchener discussed the materials that would be used and how the town would attain them. Supervisor Payne requested a motion be made to increase the parking lot to be more assessable to resident's

putting kayaks and other boats in the water. A motion to move forward with this project was made by Councilman Kenneth Dahlgren, and second by Councilman Thomas Allison. All in favor, Carried.

New Business:

Supervisor Payne requested authorization to accept Budget Transfers for April and May of 2020 for BLB. The delayed time frame is due to the COVID-19 restrictions. Supervisor Payne requested a motion be made to accept the budget transfer. A motion was made by Councilman Thomas Fenton and Second by Councilwoman Patty Ekstrom. All in favor, Carried.

Supervisor Payne requested the authorization for BLB to transfer funds from the water Department and create a new line item budget SW-8310.11, to cover additional assigned duties which will be associated with the assistant clerk, Julie Burkett, and line item number SW-8310.4 will be designated for the water Department billing in postage. Supervisor Payne asked if there were any questions from the board concerning these changes, there were none. Supervisor Payne requested a motion be made to give authorization to BLB to create a new line item and transfer funding to the above-mentioned line items. A motion was made by Councilman Thomas Fenton, a Second by Councilwomen Patty Ekstrom. All in favor, Carried.

Old Business:

No old Business to report

Personnel Issues

No personnel Issues to report, no contracts or agreements to report.

Departments and Officer's Reports:

Supervisor Payne stated that the Monthly Supervisor's Financial report from BLB, and the Monthly clerk's report have been submitted to the Board.

Police Chief, William Nelson.

Chief Nelson submitted a copy of his report to the board, and it has been added as an attachment.

He stated that activity remains about the same, courts are currently not in session so vehicle and traffic activity is reduced. The Police Department is continuing to enforce parking issues. On busy days, they are placing the cones as needed on West Main, on each side of Water Street, the curve on West Main across from the Town Hall, and the no parking zone on North Pearl Street across from Basil and Bones. Most reaction to that is positive, other than one complaint from a local business owner. The cones are only placed in posted previously posted "No Parking" zones that are already posted. The Department plans to have some extra patrols on during busy weekends. The Police Chief placed a notice on Facebook, regarding an ATV side-by-side vehicle being operated illegally on the roadway, and he has received mostly positive responses. He continues to receive complaints, the most recently was Oak Hill and Scott Road areas, he stated he will continue to monitor that.

Attachment 2

Highway Superintendent James Mitchener:

This past month the Highway Department has been working on getting ready for summer projects. Superintendent Mitchener stated that the department has cut some shoulders and dug ditching on Engstrom, Robin and Anderson Roads, with the help of the towns of Poland, Ellicott and the Village of Falconer. He also stated that the department has put down about 33,000 plus gallons of oil and 960 ton of stone, and they've chip sealed Oak, Robin and Anderson roads and lower Wiltsie, about 8 and 1/2 miles of roadway have been finished so far this year. In their weekly conference call with PJ Wendel, the Highway Association learned that the letter confirming NYS Chips funding is in the mail, and they are expected to receive \$113,000. There are some amended guidelines that have been proposed, as to how the funding may be applied to the budget, and Superintendent Mitchener is sure that painting is going to be one of the things the funds may be used for. He also pointed out that the department will be working to prepare village streets that he has plans to paint, over chip this year. He requested that everyone please be patient with the crews working, and he wanted all residents on the following streets in Frewsburg to be aware of what roads the department will be working on. They will be filling potholes, and when the following streets are paved, they will be shut down for the time being as the work will be full width

of the roadway. The department has the following town roads scheduled: Meadow, North and East Meadow, Ruth, Marvin Clifford, Rogers, Carroll, Duff, Danielson and we will be finishing Durand, Everett, and Madison. The Department is hoping to receive additional projected funding from New York State which is, Pave New York funding, and Extreme Winter Recovery.

Water Department Supervisor Dan Sisson:

Water Supervisor Sisson wanted to requested that the board entertain the idea of waiving water penalties on delinquent water bills for the current billing period due to the issues our residents are experiencing with COVID-19 restrictions, and as many have been out of work. He stated that he is projecting it will mean a difference of about \$1600 that are usually collected in penalties that it will cost the department, but he would like to see this happen.

There was some discussion from the board and Supervisor Payne requested a motion to waive penalties for the current water billing cycle. A motion was made by Councilman Kenneth Dahlgren, seconded by Councilwoman Patty Ekstrom. All in favor, Carried.

Water Supervisor Sisson stated that the Department's revenue is down this quarter in compared to previous quarters, and he plans to send out delinquent notices to remind residents of the bill, so they don't fall behind. He states that water revenue is down about \$2800 compared to the same time frame of last billing cycle, and he is concerned about residents falling behind on their water payments. Water Supervisor Sisson also wanted to give a report on the project of updating the doors at the Highway and Water building and upgrades needed to the fire alarm system and the water flow alarm. He stated that he has contacted both Allied and DFT , Allied's quote has been received, however he has yet to hear from DFT, who the department currently does business with. He is calculating the upfront costs and monthly monitoring fees and will bring them to the board at a future meeting as soon as both companies submit their bids.

Animal Control Officer Nicholas Cusimano

Officer Cusimano submitted both of his reports from April and May to the board for review, and they have been added as an attachment.

He stated that both months he had 3 calls, traveled about 10 miles. He is preparing for his yearly inspection with Ag & Markets on the 19th of June, in that inspection, the agency will meet with him to audit his paperwork and reports. He also stated he has plans to conduct a rabies clinic, but due to COVID-19 restrictions, it has been delayed. He is hoping to run a clinic this fall and will be working on that as soon as restrictions are lifted.

Officer Cusimano also requested that he be appointed office space and a working computer at the town hall to do his work on. Office space is being prepared upstairs at the town hall, near the police department, that will assist Officer Cusimano to keep his records where they can be accessed if needed. He also requested a space to keep his dog control records, and Supervisor Payne suggested they be placed in the Vault.

Attachment 3

Code Enforcement Officer Alan Gustafson: was absent, and a report was not available.

Laurie Sorg -Assessor's Office

Ms. Sorg submitted the Assessor's June Report to the board, and it has been added as an attachment.

She reported that the board of assessment review grievance hearings were held on Wednesday June 3rd, and they received only one grievance in writing. She stated that the Board of Assessment is a great board, and she wanted to thank the board for their willingness to serve. She added that Mike Peterson was not able to join them this year, and he was greatly missed by the entire board.

She stated the big news is the fact that the town's equalization rate has dropped fairly significantly, as it is down to 91.8 which is very low. The state allows 5% to boost the rating when this kind of drop happens, and she believes that it means that it's probably time to look at a reassessment. The Assessor's office recommends that the town moves towards that process next year. She also stated that this is normally a three to four-year process, and the town is coming up on their 4th year, so a reassessment is needed.

Attachment 4

County Legislator of the 16th District, John Davis:

Legislator Davis stated that it has been a fairly busy month, he has been working with the County on the reopening process. Earlier this month, when Western New York was in phase one of the reopening process, he received a number of questions and concerns from residents. He wrote letters to Governor Cuomo, Senator Borrello, Assemblyman Goodell, and County Executive Wendel, to make them aware that he had heard from some constituents that were concerned, and giving his encouragement to do whatever they could in terms of expediting the reopening of Western New York. He stated that we are now going through the phases of reopening, and he appreciates everyone's patience and cooperation. He also stated his approval of the Marvin Cobb project. He stated he has been in contact with Supervisor Payne concerning this project, and he contacted DPF Director in the County, Brad Bentley and was able to, through discussions with him, get the millings donated for that project. He was also in contact with Matt Snyder of NYS DEC regarding the permitting process that the town will be needing.

Mr. Davis, also on personal note, wanted to thank Supervisor Payne, Clerk Rowley, Highway Superintendent Mitchener and Police Chief Nelson, for their tour of the Town of Carroll. A video tour of town facilities was recorded this past month for his students, and also for the kindergarten classes at Frewsburg's Robert H. Jackson Elementary. He wanted to personally thank everyone involved for their time, and for what was an informative and helpful video. He stated that students enjoyed it a great deal.

Ken Dahlgren: No report, just wanted to remind Tom Fenton to comment on a property issue.

Patty Ekstrom: Councilwoman Ekstrom requested to be kept up to date on the Town Park and Summer Rec situation as pertaining to COVID-19 restrictions and being able to open the Town Park and provide the Summer Rec program this year.

Tom Allison: Councilman Allison inquired about the Highway and Water Department employee contract. Supervisor Payne stated that the contract has

been sent to Paul Webb for review and is valid. He also stated that anything going forward will need to be negotiated at the next round of negotiations.

Tom Fenton: Councilman Fenton brought to the attention of the board a property on Pearl Street that a resident has contacted him about, concerning purchasing the property which is adjacent to his land. The property is being mowed by the Highway Department, and it would be helpful to them not to have to mow it any longer, and it would also be helpful to the town to have the property earning tax revenue. After some discussion, it was decided that the property owner should submit an offer to purchase the land at an upcoming board meeting.

Supervisor Payne:

Supervisor Payne wanted to personally thank Elaine Crossley for the donation of homemade masks that she placed in the tote outside the front of the Town Hall for people that needed them. He also stated that he has been contacted by a local resident who would also like to purchase a small strip of land owned by the town, adjacent to their property. He also produced a map of the property and made them available to the Board. After some discussion, it was decided that the property owner should submit an offer to purchase the land at an upcoming board meeting.

Supervisor Russell Payne requested a motion to adjourn the meeting at 7:14pm. Councilman Tom Fenton made the motion, Councilman Ken Dahlgren seconded the motion. All in favor. Carried.

Respectfully Submitted,

Susan Rowley
Town of Carroll Clerk

JUNE 2020 Town Board Meeting
ATTACHMENT 1

From Supervisor Payne

Here's what we now know:

The Town of Carroll fell behind in their filings of AUD in 2010, Due to the problems associated with 2010, the 2011 and 2012 AUD's, subsequently were not accepted by the State of New York.

Kevin Honey, a licensed CPA, was hired in the fall of 2013 thru 2017. Kevin had to go back and work with the State to correct 2010 to get it filed, it was a very long process, and once he filed 2010 he had to wait until it was accepted before he could move forward with 2011 and 2012. Kevin did file 5 AUD'S during those years.

Supervisor Smith was required to file two AUD'S as well, but only filed the one for 2016. Supervisor Smith has always claimed that the former bookkeeper (Kevin Honey) never recorded revenue in the QuickBooks program, and even read an email that she sent to him on January 2, 2018 which stated: "Kevin, we are not finding any revenues entered into QuickBooks since 2014 or bank receipts, can you tell me where to find these?" Kevin Honey replied back on January 3, 2018 in an e-mail which stated: "Laura, (Smith) when I first started I recommended a municipal software and a new computer, but this was never approved and I made do with what I had."

She referred back to that email several times, that email has been obtained, and what is disturbing is she never disclosed the entire email which stated: "Laura, there is a separate QuickBooks file for General, Highway, Water and Trust & Agency that contain ALL transactions. The file you are in, I utilized for payroll and check printing only. When I first started, I recommended a municipal software and new computer but this was never approved and I made do with what I had."

The Town Board received an email dated March 7, 2019 from Supervisor Smith stating: "Due to a number of inconsistencies, the 2016 AUD had not been filed nor was it accepted." She also stated that she would give a full report at the Board Meeting. A Board Member requested a copy of inconsistencies, and the Town Board was told they were on file in the clerk's office, along with the filed 2016 AUD. The Board never received those copies.

The only update given at the Board meeting was regarding the 2016 AUD which was not accepted due to an excessive number of inconsistencies; the most glaring is the court clerk books with only \$350.00 turned in for bail, fines & forfeitures.

The 2016 Profit & Loss Budget vs. actual sheets contain the income per line item.

Board Member, Ken Dahlgren, asked during a Board meeting if the former Supervisor had turned in the profit and loss sheets to BLB, and she responded with: "Yes, she had."

Shortly after that meeting, Board members received an informational email on April 3, 2019 from Supervisor Smith that read in part, "Board, there are none of those monthly reports from 2016 that you all were speaking of Kevin Honey, I am pretty sure that because he didn't log revenues into QuickBooks in 2016, that there would be no way that he could have generated those reports". It might be noted, the Board members, do in fact, have those reports.

At that time, the Board agreed to spend the extra money that it would take for BLB to make the AUD for 2016 as accurate as possible.

In an informational email to the Board, former Supervisor Smith asked BLB what their fee would be to go through and "recreate" the missing records in order to file an accurate 2016 AUD. BLB responded by saying, "this is a tough one to answer because for something like that we charge by the hour, so it could be a significant amount of money. Our hourly rate is \$115. I don't think it would take less than 2 days - 2 days at 8 hours/day would be \$1,840.00

At the July 2019 Board Meeting, former Supervisor Smith said that the 2016 AUD had been filed. Board member Patty Ekstrom asked how much did that cost to have BIB recreate 2016. Smith replied, "they are our bookkeeper". Ekstrom stated, "Yes, but wouldn't it cost extra?". Smith said that she basically recreated the figures in a spreadsheet, and sent that to BLB, so the report could be filed. Ken Dahlgren said, "I know, because we (the Town Board) authorized them, if they had to spend a little extra money for them to get the correct information, are you saying they didn't charge us any extra? Former Supervisor Smith said, "NO".

In an additional email that the Town Board received from Former Supervisor Smith, she stated that she "misspoke" the previous month, and BLB actually

DID charge the town \$2500. This expense was to do the leg work, and to file the 2016 AUD. Smith also asked BLB to send her an itemized list of charges associated with work performed for the Town of Carroll, the work that should have been performed by the previous accountant. Former Supervisor Smith stated she would bring this to the Board in an Executive session, so that they could discuss how to possibly move forward in recouping some of this cost. Please keep in mind, BLB still needed to file the 2017 AUD, in addition to other work they would need to complete and charge the Town for. These charges could have potentially paid for an outside auditor. This was never however, brought to the Board in executive session and, rightfully so. This information should have been discussed at an open board meeting, but instead it was never discussed at all. The board never received a list of items associated with the 2016 AUD, and the final cost to the town was over \$2,800.

I (Supervisor Payne) had a meeting last month May 29²⁰) at the request of BLB, to discuss submitting the 2017 AUD, which brought even more concerns about 2016 and 2017. In the meeting, BLB stated that former Supervisor Smith made a request for them to prepare and file 2016 & 2017 and BLB did the best they could with the information Smith provided to them. However, after requesting a copy of the list of inconsistencies, it clearly showed that only \$350.00 in fines & forfeited bail was reported, as this was the LEAST glaring issue. In fact, there are substantial financial questions and inconsistencies associated with the Highway funding, with probably the most glaring issue was with with the Water Department funding.

As BLB had the 2017 AUD ready to file, former Supervisor Smith put the brakes on filing it. In further review, in the records that BLB had recorded and forwarded to the Town, it is noted that a request had been made by the former supervisor to the State Comptroller's office, that the town be granted permission to NOT file the 2017 AUD, and actually move forward with filing the 2018 AUD. The State of New York did not grant that request, and former Supervisor Smith did not give BLB permission to file 2017 even though it was ready to be filed. The question is, was it because of the cost, or was it because of the numerous inconsistencies? We don't yet know the answer to this, however, we need to move forward, and complete these AUD's and submit them.

At this time, I believe we should move forward in filing 2017 AUD. It does need to be noted, however, an email conversation that was initiated by BLB, to the former Supervisor on October, 30 2019, stated that BLB would file the 2017 AUD, if that was indeed the Board's decision. BLB stated that they

would not, however, take any responsibility for the accuracy of the numbers since they had not prepared the bookkeeping. The email also stated that BLB would bring up questions, and try to find any areas that appear incorrect, so they could be corrected. They also stated that if that's what the town decided to do, they would have to bill the town for their time in preparing the AUD. We do need a board decision on whether to file, and at this time, I think we should file, try to correct any issues, and then move forward as the 2018 & 2019 AUD's are also ready to file.

We could not find the 2016 information, as it was supposed to be on file in the Town Clerk's office, but it could not be found. In fact, it should be noted, that when the new administration took over in January of 2020, there was not much of anything on file in the Clerk's office. Every cupboard, drawer, and file had been emptied. One of the filing cabinet's records, containing Vital Records and Vital Statistics of our communities records were found thrown carelessly into a box, and under other information. Other very important Town documents were subsequently found stuffed between monthly statements in the basement in the Records Vault. The Clerks software had been deleted from the Town computer, however it was quickly and completely restored after contacting the appropriate software company, which took some investigating as to which software company the Town had a contract with and had paid for. Passwords and login codes were not correct, and the sorry state of how the clerk's office was left by the previous administration, was very inappropriate. It should also be noted that the Town Clerk's computer had been accessed remotely in January of 2020 and at that time the New York State Police had been notified. The Town's IT staff was called in to disengage the computer's remote access, and new passwords have been installed so this could not happen again. The Supervisors computer had been cleared and set back to factory settings, not even the Windows program that was purchased by the Town, was available on that computer.

So we need to discuss and bring it to a vote as a Board decision, do we file the 2017 AUD?

To preface the prepared statement that I am about to read, and to provide a greater understanding as to what the statement contains, the term utilized herein of “BLB”, stands for the Town of Carroll bookkeeper Bahgat, Laurito & Bahgat. This is a presentation of the facts as we know them to be today and is not an accusatory document. We are reporting the facts and you the people of the Town of Carroll, must decide for yourselves what those facts mean to you individually.

Here is what we now know:

The Town of Carroll fell behind in their filings of the AUD's in 2010. Due to problems with 2010, 2011 and 2012 were submitted but not accepted.

Kevin Honey licensed CPA was hired in 2013 thru 2017. Kevin had to go back and work with the State to make the corrections needed to file 2010. He had to wait until 2010 was accepted before he could move forward in filing the 2011 and 2012 AUD's.

Former Supervisor Smith has claimed that the former accountant did not record revenue in the QuickBooks program for the six (6) years that he did the Town books.

During a Board Meeting in 2019, Former Supervisor Smith reported that due to a number of inconsistencies, the 2016 AUD had not been filed nor was it accepted. According to Smith the most glaring of inconsistencies was only \$350.00 turned in for bail, fines & forfeitures.

At that time the board agreed to spend the extra money that it would take for BLB to make the AUD for 2016 as

accurate as possible. The board also asked if she had turned over all of the 2016 Profit and Loss Budget vs Actual sheets that contain the income per line item for that year. The former Supervisor said she did. Shortly after that meeting, board members received an informational email stating in part, "Board, there are none of those monthly reports from 2016 that you all were speaking of from Kevin, I am pretty sure that because he didn't log revenues into QuickBooks in 2016, and there would be no way that he could have generated those reports." *(* Side note: The Board members do in fact have those reports, but checking with BLB the former Supervisor did not submit any to them.*

In an informational email sent to the board, Smith had asked BLB what their fee would be to go through and "recreate" the missing records in order to file an accurate 2016 AUD. BLB responded by saying " this is a tough one to answer because for something like that we charge by the hour, so it could be a significant amount of money. Our hourly rate is \$115.00. I don't think it would take less than 2 days at 8 hours/day would be \$1,840.00

At the July 2019 board meeting Smith said that the 2016 AUD had been filed, when questioned as to the final cost to recreate the AUD, former Supervisor Smith said they

did not charge us extra. Councilman Dahlgren questioned that, because we the board had authorized to spend a little extra to get the correct information. Following that meeting the board received another informational email from the former Supervisor stating she "misspoke" the previous month, and BLB did charge the town \$2500. This expense was to do the leg work, and to file the 2016 AUD. I think the actual cost was closer to \$3,000.00.

Former Supervisor Smith was required to file two (2) AUD'S as well, but only filed 2016. She referred back to that email several times, that email has been obtained, and what is disturbing is she never read the entire email that states: "Laura, there is a separate QuickBooks file for General, Highway, Water and Trust & Agency that contain ALL transactions. The file you are in, I utilized for payroll and check printing only. When I first started, I recommended a municipal software and new computer but this was never approved and I made do with what I had."

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were on file in the Town Clerk's office, along with the filed 2016 AUD. The Board never received copies.

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2017 AUDI in addition to other work they would need to complete and charge the Town for. These charges could have potentially paid for an outside auditor. This was never, however, brought to the board in Executive Session and, rightfully so. This information should have been discussed at an open board meeting, but instead it was never discussed whatsoever. The board never received an itemized list associated with the 2016 AUD, and the final cost to the town was over \$2,800.

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Comptroller's office, that the town be granted permission to NOT file 2017, and actually move forward with filing the 2018 AUD. The state did not grant that request, and former Supervisor Smith did not give BLB permission to file 2017 even though it was ready to be filed. The question is, was it because of the cost or the inconsistencies? We don't yet know the answer to this, however, we need to move forward, complete these AUD's and submit them as soon as possible.

At this time, I believe we should move forward in filing 2017 AUD. It does need to be noted, however, an email conversation that was initiated by BLB, to the former Supervisor on October, 30 2019, stated that BLB would file the 2017 AUD if that was indeed the Board's decision. BLB stated that they would not, however, take any responsibility for the accuracy of the numbers since they had not prepared the bookkeeping. The email also stated that BLB would bring up questions, and try to find any areas that appear incorrect, so they could be corrected. They also stated that if that's what the Town decided to do, they would have to bill the Town for their time in preparing the AUD. We do need a board decision on whether to file, and at this time, I think we should file, try to correct any issues, and then move forward as the 2018 & 2019 AUD's are also ready to be filed.

We could not find the 2016 information, as it was supposed to be on file at the Town Clerk's office, but could not be found. In fact, it should be noted that when

the new administration took over in January 2020, there was not much of anything on file in the clerk's office. Every cupboard, drawer, and file had been emptied. One of the filing cabinet's records, containing Vital Records, Vital Statics of our community records were found thrown carelessly into a box, and under other information. Other very important Town documents were found stuffed between monthly statements in the basement. The Clerk's software had been deleted from the town computer however, it was quickly completely restored after contacting the correct software company, which took some investigating as to which software company the town had a contract with and had paid for. Passwords and logins were not correct, and the sorry state of how the clerk's office was left was very inappropriate. It should also be noted that the clerk's computer had been accessed remotely in January, and at that time the State Police had been notified. The Town's IT staff was called in to disengage the computer's remote access, and new passwords have been installed so this could not happen again. The Supervisors computer had been cleared and set back to factory settings, not even the Windows program that was purchased by the Town, was available on that computer.

In addition, a review dated 12/31/2016 AUD regarding the Town of Carroll General Fund, Highway Fund and Water Fund performed by Bahgat, Laurito & Bahgat, which revealed that there were numerous inconsistencies and discrepancies in the accounts as follows:

General Fund:

1. Fines and forfeited bail money does not seem realistic nor does match up with the \$556.00, which was actually recorded as compared to what should have been taken in for the entire year.
2. There cannot be an appropriated fund balance when there is a negative unappropriated amount listed.
3. Expenditures for 2016 were not complete. Payroll figures compared budgetary figures do not match.
4. We are sure the Town Board, Town Supervisor. etc, would make their budgeted amount.
5. The figures which differentiate between the various State & Police Retirement Systems should be broken down into separate categories.

Highway Department:

6. Highway cash does not match the QuickBooks entries.
7. Park Reserve account was inappropriately included with Highway in QuickBooks entries provided.
8. CHIPS revenue and expenditures do not match.

Water Department:

9. **Metered water sales for 2016 show a large unexplained discrepancy dropping from \$175,021 to \$111,781 for a difference of \$63,420.**
10. **Review revealed that appropriations fund balance was not shown in the 2016 AUD**
11. **BLB review revealed that there was no schedule of time deposits.**
12. **BLB review indicated that there was no collateral report associated with the 2016 AUD.**

So, we need to discuss and bring it to a vote as a Board decision, do we now file the 2017 AUD?



**WILLIAM NELSON
CHIEF**

**TOWN OF CARROLL PD
CHAUTAUQUA COUNTY**

MONTHLY REPORT MAY 2020

**TOTAL INCIDENTS: 204
YEAR TO DATE: 878**

**TRAFFIC TICKETS ISSUED: 13
(2) AGGRAVATED UNLICENSED OPERATION
(0) SUSPENDED REGISTRATION
(0) DRIVING WHILE INTOXICATED
YEAR TO DATE: 72**

**WARNING TICKETS ISSUED: 4
YEAR TO DATE: 21**

PARKING TICKETS ISSUED: 0

**ARRESTS (CRIMINAL): 0
ALL DRUG RELATED OFFENSES: 0**

MOTOR VEHICLE ACCIDENT: 0

WILLIAM R. NELSON, CHIEF

Town of Carroll

Assessors Report

June 2020

The Board of Assessment Review held grievance hearings Wednesday June 3, 2020 from 4pm to 8pm at the Town hall. 1 parcel was presented to the BAR for review.

Many thanks to the board for their willingness to serve.

The final Equalization Rate has been established as of May 18, 2020. The rate is 91.8%. The equalization rate is the ratio of assessed value to market value across 4 classifications...residential, commercial, farms and vacant, and utilities. This figure, determined yearly, demonstrates what percentage of market value a municipality is assessing properties at. Attached is the breakdown of the 4 classes. Based on sales the residential class is assessed at 87.96% of full market value. The commercial class is at 85.34% of market value and that is based on appraisals completed by the State. I take advantage of the 5% spread to arrive at our current equalization rate.

I would recommend that the Town look at a revaluation for the 2022 assessment roll.

The final roll has been balanced and will be filed with the County and State July 1, 2020. The appropriate legal notice will be published in the Post Journal.

As you are aware, I am retiring June 27th. I want to thank you for allowing me the opportunity to be your Assessor. It has been an honor and privilege.

Thank you.

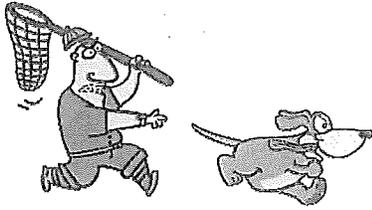
Major Type	ORPS Full Value Methodology	Measured Roll Assessed Value	Base Market Value	Aggr. Adjustment Factors			Quantity Change Factors			Estimated Market Value Measured Roll Ratio	2019	Preliminary Market Value	
				2017 (1)	2018 (1)	2019 (1)	2016 (2)	2017 (2)	2018 (2)			2019 Roll Assessed Value	2019 Roll Ratio (3)
A 2019	MT A Ratio												
B 2018	Appraisals	15,409,794	17,878,474	1						18,057,259	85.34	124,973,711	109,922,890
C 2019	Unsampled	13,451,955										19,267,095	16,441,997
D 2019	Unsampled	3,336,955											13,451,955
Sampled Type Totals (4)											144,240,806	126,364,887	87.61
All Type Totals											163,404,721	143,153,797	87.61 (3)

(3) = This preliminary market value ratio is not an equalization rate, nor is it the assessing unit's LOA. This is ORPTS preliminary market value ratio estimate and all data on this page is subject to change. All ratios on this report are non-binding upon the decisions made by ORPTS in confirming LOAs. This ratio does not reflect any assessment changes between the 2019 and 2020 assessment rolls. The ultimate responsibility for determining the LOA in an assessing unit belongs to the assessor.

(1) The aggregate market adjustment factor is the percent increase or decrease that the major type estimated market value is adjusted between years.

(2) An asterisk (*) following a quantity change factor indicates there was a five percent or more change in level of assessment between the measured roll and the PDC roll for the major type(s), and the quantity change factor shown is based on the annual assessor's report data for that roll year for the major type(s). When no asterisk appears, there was a less than five percent change in level of assessment between the measured roll and the PDC roll for the major type(s), and the quantity change factor shown is the assessed value for that roll year for the major type(s) divided by the assessed value from the prior roll year for the major type(s).

(4) The sampled types market value ratio is the assessed value from the measured roll for the sampled types divided by the total estimated market value for the sampled types. The all types estimated market value may be arrived at by dividing the measured roll total assessed value for all the major types by the sampled types market value ratio.



Dog Control Officers Report

For the month of April we had a total of

3 Reported Dog Complaint Calls,

0 Dog Bite Reports

0 Dogs Transported To Chautauqua County Humane Society

0 Citations Issued

0 Tickets Issued by, _____

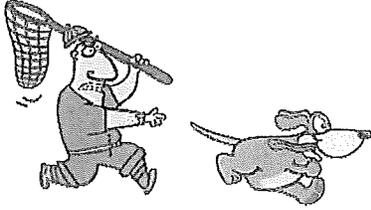
0 Court Appearances Issued

10 Miles Traveled.

****Any additional comments will be in the reports that are attached to this paper****

D.C.O Name Nick Cusimano Date 1 / 2019-2020

D.C.O Signature  Date 1 / 2019-2020



Dog Control Officers Report

For the month of MAY we had a total of

3 Reported Dog Complaint Calls,

0 Dog Bite Reports

0 Dogs Transported To Chautauqua County Humane Society

0 Citations Issued

0 Tickets Issued by, _____

0 Court Appearances Issued

10 Miles Traveled.

Any additional comments will be in the reports that are attached to this paper

D.C.O Name Nick Cusimano Date / /2019

D.C.O Signature  Date 6 / 10 /2019 2020

Town of Carroll
TRANSCRIBED
Town Board Minutes
June Monthly Meeting 6:30pm
Wednesday, June 10, 2020

The May Monthly Meeting of the Town of Carroll was held on the 10th day of June 2020 at 6:30 p.m., at the Town of Carroll Administration Building, 5 W Main Street, Frewsburg, New York, with the following board members present:

Supervisor Russell Payne
Councilman/Deputy Supervisor Kenneth Dahlgren
Councilwoman Patty Ekstrom (via Face time)
Councilman Thomas Fenton
Councilman Thomas Allison

Others in attendance were: Water Supervisor Daniel Sisson, Highway Superintendent, James Mitchener, Police Chief William Nelson, Animal Control Officer, Nick Cusimano, Laurie Sorg from the Assessor's office, District 16th Legislator John Davis, and Town Clerk Susan Rowley.

As Covid 19 restrictions were being followed, this meeting was closed to public attendance, however, was put on Face Book Live for residents wanting to view the meeting.

The meeting was also transcribed, according to compliance with State laws, as necessary for those residents who were not able to attend. Both regular and transcribed minutes may be found on our Town website.

At 6:30pm Supervisor Russell Payne called the June 2020 meeting to order, and led everyone in the Pledge of Allegiance to the Flag. The following is a transcribed version of the June 2020 Meeting:

Supervisor Russell Payne:

I would like to call this meeting to order. Please rise and join me the pledge of allegiance to the flag.

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation, under God, indivisible, with Liberty and justice for all.

OK, first of all, public statements, announcements and questions.

First off, we have a discussion regarding summer Rec and the swim program discussion, and due to COVID-19 parameters, there are some situations that we have to consider going forward so hopefully we're going to be going into phase three by next week. I've been told Tuesday, is that correct Ken? So, I'm thinking going ahead we can maybe get a month if we go to phase four by the middle part of July?

Kenneth Dahlgren: Well, phase four starts on June 30th, but it could change.

Supervisor Payne: OK, so we could get July and August in for summer rec

Thomas Allison: Summer rec never starts until after the 5th, so...

Supervisor Payne: So, we will probably be good to go for summer rec but for the swimming program, I'm told no, so...

Highway Superintendent James Mitchener: Are the park openings though, included in the phase four? Because now the thing I had today with PJ Wendel, our conference call with the Highway Association, they're not opening their parks, and they told us keep ours closed.

Supervisor Payne: I haven't heard yet, but I'm glad

James Mitchener: I mean playgrounds and stuff like that we can't use as their recommended

Thomas Allison: That's in phase four? I thought phase four we were full blown open, ready to go.

Kenneth Dahlgren: Well, I think probably phase four will go on for a period of time, but I don't know what that period of time is, you know, is that going to be 2 weeks and then everything is dropped?

James Mitchener: Well we can't open the bathrooms

Kenneth Dahlgren: right

James Mitchener: The town of Chautauqua does have their (park) bathroom open, but they have a guy that sanitizes three times a day. I can't stand that; we can't bear that.

Kenneth Dahlgren: I know... you can't do that

Patty Ekstrom: Is this something that we could revisit next month?

Supervisor Payne: Certainly. Parameters could change between now and next board meeting

Kenneth Dahlgren: Yeah, our next board meeting will be June 11th, I mean July 11th

Thomas Allison: Summer rec typically is already going by then

Kenneth Dahlgren: Yeah, there was some talk of maybe starting it mid to later July and just doing it for like 4 weeks, I suppose that could be an option, but people are already going to make their summer plans.

Thomas Allison: Well how about if Jim finds out, or Russ finds out that we can open the bathrooms when phase 4 enters in? Open it up?

Kenneth Dahlgren: And if not, then wait a couple weeks after that, which would be around the 14th...

Russell Payne...best possibility...

Patty Ekstrom: Kim did say that she could get that program up and running at the last minute so that's something she decided at the last minute she could do.

Kenneth Dahlgren: So probably we really can't decide until the next board meeting and then...

Supervisor Payne: I just wanted everybody to know where we stand going forward here and the possibility exists that down the road here a little bit, and things go well, and we get the clearance back and we could maybe get a month or two in which would be nice. But not so much as far as the swim program because right now the swimming director would have gotten paid through the end of the time when school is up, and so we need to be able to terminate her salary until such time we would return to the swim program. That's what we're looking at, that as well, but we can revisit that, and we can table this motion. If there appears to be motion we can table, if we want to, or revisit this situation at the next board meeting, if we saw desire.

And the next item is the status of filing of the 2017, 2018 and 2019 AUDs, and to preface the prepared statement and I'm about to read, and to provide a greater understanding as to what the statement contains, the term utilized here as "BLB" stands for the Town of Carroll bookkeepers, Bahgat & Laurito-Bahgat. This is a presentation of the facts as we know them, marked as there today and not an accusatory document. We are reporting these facts, as you the Town of, people of Carroll must decide for yourselves, what those facts mean to you individually. Here is what we now know:

The Town of Carroll fell behind in their filings on the AUD's in 2010. Due to the problems with 2010, the 2011 and 2012 were submitted but not excepted. Kevin Honey, licensed CPA, was hired in 2013 through 2017. Kevin had to go back and work with the state to make the corrections needed to file 2010. He had to wait until 2010 was accepted before he could move forward in filing a 2011, and 2012 AUD's. Former supervisor Smith has claimed that the former account did not record revenue in the QuickBooks programs for the 6 years that he had done the town books. During a board meeting in 2019,

former supervisor Smith reported that due to a number of inconsistencies, the 2016 AUD had not been filed, nor was it accepted. According to supervisor Smith, the most glaring of these inconsistencies was only \$350.00, turned in for Bails, fines and forfeitures. At that time the board agreed to spend the extra money that it would take for BLB to make the AUD for 2016 as accurate as possible. The board also asked if she turned over all of 2016 profit and loss, versus the actual sheets that contain the income per line item for that year. The former supervisor said that she had. Shortly after that meeting, board members received an informational email stating that in part, and I quote, “For there are none of these most monthly reports from 2016, that you all were speaking of, from Kevin's point. I'm pretty sure that because he didn't log revenues into QuickBooks in 2016, and there would be no way that he could have generated those reports.” End Quote. A side note to that is, the board members do in fact have those reports, but checking with BLB, the former supervisor did not submit them to BLB. In an informational email sent to the board, Smith had asked BLB what their fee would be to go through and recreate the missing records in order to file an accurate 2016 AUD. BLB responded by saying, and I quote, “this is a tough one to answer, because for something like that we charge by the hour, so it would be a significant amount of money. Our hourly rate is \$115 per hour, I don't think it would be take less than two days at 8 hours per day, which would come to a total of \$18,140.00.” At the July 2019 meeting, supervisor Smith said that 2016 AUD had in fact been filed. When questioned as to the final cost to recreate the AUD, former supervisor Smith said they did not charge us extra. Councilman Dahlgren questioned that, because we the board had authorized to spend a little extra to get the correct information. Following that meeting, the board received another informational email from the former supervisor stating that quote, “I misspoke” unquote, the previous month, and BLB did charge the town \$2500. This expense was due to the leg work to file the 2016 AUD. I think the actual cost was closer to \$3000. Former supervisor Smith was required to file 2 AUD's as well, but only filed the AUD for 2016. She referred back to that email several times, and that email has been obtained. What is disturbing, is that she never read the entire email (from Kevin Honey) that states, and I quote, “Laura, there is a separate QuickBooks file for general highway water and trusted

agency that will contain all transactions. The file you are in, I utilized for payroll and check printing only. When I first started, I recommended a municipal software, and new computer, but this was never approved, and I made do with what I had” end of quote. The board received an email on March 7th, 2019 from former supervisor Smith stating, and I quote, “Due to a number of inconsistencies, the 2016 AUD has not been filed, nor was it accepted.” She also stated that she would give a full report to the board at the next meeting. A board member requested a copy of the inconsistencies, and the board was told were on file in the town clerk’s office, along with the filed 2016 AUD. The board never received these copies. The only update given at the board meeting was 2016, which was not accepted due to too many inconsistencies, the most glaring is the court clerks books only with \$350 turned in for bale, fines and forfeitures. The 2016, profit and loss budget versus actual sheets contain the income per line item. Board member, Ken Dahlgren, asked during the board meeting, if the former supervisor had turned in the profit and loss sheets to BLB, and she responded with, and I quote, “Yes, she had. Shortly after that, at the board meeting, board members received an informational email on April 3rd, 2019, from former supervisor Smith, that read in part, and quote, “Board, there are none of those monthly reports from 2016 you are all speaking of. Kevin, I am pretty sure that because he didn’t log revenues into QuickBooks in 2016, and there would be no way that he could have generated those reports. The board members, do in fact, have those reports. At that time, the board agreed to spend the extra money that would take for BLB to make the AUD for 2016, as accurate as possible. Am I rereading that?

Ken Dahlgren: Yeah.

Supervisor Payne: Ok...At the July 2019 board meeting, former supervisor Smith stated that the 2016 had in fact, been filed. Board member, Patty Ekstrom asked, “How much did that cost, to have them recreate 2016?” Former supervisor Smith replied, and I quote, “They are our bookkeeper!” end of quote. Patty Ekstrom stated, and I quote, “Yes, but wouldn’t it cost extra?” end of quote. Former supervisor Smith said that they basically recreated them into a spreadsheet. She basically recreated them into a spreadsheet, and

send them to BLB to the report, so the report could be filed. Ken Dahlgren said, I quote, "I know because we authorized them, if they had to spend a little extra money for them to get the correct information. Are you saying that they didn't charge us any extra?" end of quote. Former supervisor Smith said, and I quote, "No" end of quote. In the additional email that the board received from former supervisor Smith, she stated that she misspoke the previous month, and BLB actually did charge the town \$2500. This expense was due to the leg work that I previously mentioned.

I had a meeting last month, at the request of BLB, I mean myself, to discuss submitting the 2017 AUD, which brought to light even more concerns about 2016 and 2017. In the meeting BLB stated that former supervisor Smith made a request of them to prepare a file 2016, 2017 AUD's and subsequently BLB did the best they could with the information former supervisor Smith had provided to them. However, after requesting a copy of the list of inconsistencies, it clearly showed that only \$350.00 in fines forfeited and bail was reported. As of this time, this was the least glaring issue. In fact, there was a substantial finance of questions concerning highway funding, with probably the most glaring cause, being the water Department funding. As BLB had 2017 AUD ready to file, former supervisor put the brakes on filing it. In further review, in the records that BLB had recorded and forwarded to the town, it is noted that a request had been made by the former supervisor at the state comptroller's office, that the town be granted permission not to file 2017, and to actually move forward with filing 2018 AUD. The state did not grant that request, and the former supervisor did not give BLB permission to file 2017 AUD, even though it was already ready to be filed. The question is, was it because of the cost of the inconsistencies? We don't yet know the answer to this, however, we need to find out moving forward, complete these AUD's, and submit them as soon as possible.

At this time, I believe we should move forward and filing 2017 AUD. It does need to be noted, however, in an email conversation that was initiated by BLB to the former supervisor on October 30th 2019, stated that BLB would file 2017 AUD, but it was indeed the board's decision. BLB stated that they would not, however, take any responsibility for the accuracy of the numbers since they had not prepared the bookkeeping for that document. The email also stated that BLB would

bring up questions and try to find any areas that appear incorrect, so they could be corrected. They also stated that, that is what the town decided to do. They would have to bill the town for their time preparing the AUD. We do need a board decision on whether to file at this time. I think we should file it, to correct any issues, and then move forward as the 2018 and the 2019 AUD's are also ready to be filed. We did not find the 2016 information that was supposed to be on file at the clerk's office, but it could not be found. In fact, it should be noted that when the new administration took over in 2020, there was not much of anything on file in the clerk's office. Every cupboard, drawer, file had been emptied. One of the filing cabinet records containing vital records and vital statistics our community records were found thrown carelessly into a box, and under other information. Other very important town documents, were found stuffed in between monthly statements, in the vault in the basement. The clerk's software had been deleted from the town computer, however, it was quickly and completely restored after contacting the correct software company, which took some investigating, as to which software company account had a contract with, and paid for. Passwords and login numbers were not correct, and the sorry state of how the clerk's office was left, was very inappropriate. It should be noted that the clerk's computer had been accessed remotely in January, and at that time the state police had been notified. The town's ITT staff was called in to disengage the computers remote access, and new passwords have been installed, so this could not happen again going forward. The supervisor's computer also had been cleared, and set back to the factory settings. Not even a windows program that was purchased by the town was available on that computer. In addition, a review dated 12/31/2016, regarding the town of Carroll General fund, Highway fund, and Water fund performed by Bahgat-Laurito & Bahgat, revealed that there were numerous inconsistencies and discrepancies in the accounts as follow.

General Fund: Fines and forfeited bail money does not seem realistic or does it match up with the \$556 which is actually recorded as compared to what should have been taken in for the entire year. Number two, there cannot be an appropriated fund balance, when there is a negative unappropriated amount listed. Number three, expenditures for 2016 were not complete. Payroll figures compared to

budgetary figures do not match. We are sure that the town board, the town supervisor, etc., would make their budgeted amount. The figures which differentiate between the various state and police retirement system, should be broken down into separate categories, and they were not. Highway Department: Highway cash does not match the QuickBooks entries. Seven, the Parks Reserve account was inappropriately included to the highway into QuickBooks entries provided. Eight, Chips revenue and expenditures do not match. Water Department: metered water sales for 2016, show a large unexplained discrepancy, dropping from \$175,021, to \$111,781, for a difference and a discrepancy showing that there was money unaccounted for, to the tune of \$63,420. Number 10, review revealed that appropriations fund balance and not been shown in 2016 AUD. Eleven, BLB review revealed that there were no scheduled and timely deposits. Twelve, BLB review indicated that there was no collateral report associated with the 2016 AUD.

So, going forward, we need to discuss this further and bring it to a board vote decision. Do we now file the 2017 AUD? What's your pleasure?

Kenneth Dahlgren: So, 2016, at the end of this all, was accepted finally?

Supervisor Payne: Yes

Kenneth Dahlgren: Ok in 2017, they have a version ready to file that they feel will probably have to have some corrections done, once it's been submitted.

Supervisor Payne: I've been told by BLB, that is ready to go, and needs board approval as well.

Patty Ekstrom: Was there inconsistencies in the 2017 as well?

Supervisor Payne: She hasn't mentioned that yet to me. The biggest inconsistencies, of course we all know, is the swim money, and now the new to me because it didn't happen under my watch, the \$63,000 and change, missing from the Water Department. That's substantial.

Patty Ekstrom: And, that could be somewhere? Yes? No?

Supervisor Payne: It could be, but based on her experience, she is at a loss to explain where it is.

Patty Ekstrom: Well, I think we should file the 2017, because we have to be on time with our AUD's. The thing is, it's going to cost the town, it's probably going to cost another \$2000 like the 2016 did.

Supervisor Payne: Based on the fees that they have charged us so far, I've got to believe it's going to be in the same neighborhood as it was done before, if not more, because the prices have gone up since the last time.

Patty Ekstrom: And we don't know why she didn't file 2017 last year?

Supervisor Payne: I have no idea why.

Patty Ekstrom: Well, we obviously have to get caught up.

Supervisor Payne: That's correct.

Kenneth Dahlgren: Yeah, we're required to file it, so...

Supervisor Payne: Yeah, we're under the gun from the state to get those in soon as possible. We ask for an extension, and we were covered that way, but we need to file. Their prepared to move forward, and we need to provide them with the approval to do so.

Thomas Allison: You can't do the 18, until the 17 is done, so on and so on.

Supervisor Payne: Exactly and the 19th same way.

Kenneth Dahlgren: And they're both sitting waiting.

Thomas Allison: And I've been here for 20 years, and we've been five years behind the 8 ball ever since I've been here.

Kenneth Dahlgren: Yeah, I'd say we need to get 17 filed, and then see what happens.

Patty Ekstrom: I agree.

Supervisor Payne OK going forward we set a motion.

Kenneth Dahlgren: I moved that we file 2017

Supervisor Payne: Ok, a motion has been made by Councilman Dahlgren to file the 2017 AUD.

Thomas Fenton: Second

Supervisor Payne: Second by Tom Fenton, all those in favor signify by saying Aye.

Board Members: Aye

Supervisor Payne: Opposed? Carried, so ordered.

2020 Graduation: I've been contacted by the school and they've requested our participation, which would be the Police, and the Fire Department have also been contacted. Bill is aware of what they want to do and they would need police coverage for the front and the rear of the processional, which will take place after the graduation. From what I'm told, it will leave the parking lot of the school on Institute, go down Institute, cross Railroad Avenue, back up Main Street, to the Jackson school, where they will disembark from there. They wanted to be able to go past the rest home, and like I said, Bill's aware of the itinerary, so I just wanted to bring that everybody's attention.

A new computer workstation has been ordered for the town, currently we're working off of windows 7 programming, and last week it crashed one day, so it's just foreshadowing a eventual issue, as we're living in the dark ages right now, and we were living day-to-day and kind of limping through. So that workstation has been ordered and it is a Dell system, and the problem with Dell, because of the coronavirus, which is pretty much the way it is across the board, the system has been

ordered. Because everybody is working from home, the increase for equipment has been such that we are on the list it's going to be soon as that arrives, I will keep everybody apprised. Lantex is going to put that in for us, they are our ITT people, and as soon as that arrives, that equipment arrives, they will be installing the new computer in the clerk's office, which is our most important computer for the town because we have everything in there, and we certainly don't want that to crash permanently. The updated camera system paid for by the court grant has been installed. They completed their work today; the voucher is in the bills which we we're going to pay for tonight. We have 5 new cameras, a brand-new expanded camera system, a multiplexer. The new cameras are, one out front, one will be in the vestibule where the new walk up window will be. There is a camera in the Police Department, we need the protection up there, Bill can explain it, but when we bring a prisoner in, we need to monitor that person if they claim that we've done something that we haven't, we have it on camera. There's a new camera, a parapet Mount camera on the corner of the old highway garage behind us, the front corner monitors the three openings into the back of the building. The last one is on the back corner of that building, on the carnival ground side, it monitors, and I showed Jim a little bit ago, it monitors the brush dump pit. It worked, because there was a couple of yahoos that pulled in today try to dump metal in there, and they saw the camera, and they beat feet out of here. So, I guess it is going to work for us. We have capability, I can monitor if I need to from my cell phone, and Bill has that capability for the Police Department as well. It can playback, and all the bells and whistles, so it's a nice system and if you have an opportunity to look at it before you leave the building, please do so. The court office is open and you go in there and take a peek at it, or in the clerk's office.

The hearing-impaired system which was ordered and a part of the town court grant money has arrived and will be installed, and will be fully activated once we go, and are able to have our meetings here with our full contingent of people. It will help greatly for those who are hearing impaired, not just for the purposes of the board, in the board meetings, but for the court as well.

At this time, I make, I'd entertain a motion to accept the minutes from the previous meeting.

Patty Ekstrom: So, moved.

Supervisor Payne: Yeah, there's two, I'll get to that. Motion has been made by Patty Ekstrom to except the meeting...

Thomas Allison: Second.

Supervisor Payne: Seconded by Tom Allison, all of those in favor signify by saying Aye,

Board members: Aye

Supervisor Payne: Opposed? Carried, so ordered. Authorization to pay the monthly bills, can I have your motion for the authorization to pay the monthly bills?

Thomas Fenton: So, moved.

Supervisor Payne: Motion has been made by Tom Fenton.

Patty Ekstrom: Second.

Supervisor Payne: Seconded by Patty Ekstrom. All of those in favor signify by saying Aye...

Board Members: Aye

Supervisor Payne: Opposed? Carried, so ordered.

In another Town issue, I have authorization seeking the approval for the town highway and the water departments to increase the parking capabilities of the Martin E. Cobb waterway trail parking area off of Route 55, on Falconer Street. Do I have a motion for that?

Thomas Allison: I have a question, is that going to be funded by the General budget or the Highway budget?

Supervisor Payne: I don't know, I had gotten that far, but...

Thomas Allison: It's a good question

Supervisor Payne: That is a good question.

Thomas Allison: I mean if you get the Counties that have donate some millings?

Supervisor Payne: Uh huh, yeah

Superintendent James Mitchener: Yes

Supervisor Payne: Yeah

Thomas Fenton: Second.

Thomas Allison: So, I mean, so then what are you going to put any rock in or fabric or?

Superintendent Mitchener: Rock, gravel...something.

Supervisor Payne: heavy stuff underneath, with the millings on top Jim? Is that...

Thomas Allison: Top it with millings if they are going to give you the millings, probably, can't get your money back though if you don't like it.

Superintendent Mitchener: Well we're going to put the parking on the upper side of where the parking already is, so when we get the brush and everything cleared out in there, the hope is that the draining...we will get it drained, that will be dry enough that it's not going to take a bunch of oversize, like the swamp across the parking lot there. So if we can get, we have some stuff down at the highway garage if we route around and we could find maybe something to use for base...

Thomas Allison: And there's some places that you could bail out probably get enough if you're doing it there.

Supervisor Payne: So, you're talking on the North side, right Jim?

Superintendent Mitchener: Yes, along highway, along Falconer Street, not over into the swamp part. It's not, that we're basically to clear that out, we're at probably four to five more spaces, it's not the hugest area there, and we're just widening out the driveway to 8 feet, or whatever we talked about the other day along there. That's not a swampy spot, we probably can find some material, even if we...we've got that boney pile of millings down there, and we could use that.

Thomas Allison: And there's the creek on Cold Spring Road...

Superintendent Mitchener: We've got a creek on Cold Spring Road; we could bail some stuff out of.

Thomas Allison: And it's got to be cleaned out.

Superintendent Mitchener: And we got to hoe some stuff out, yeah.

Thomas Fenton: Probably Emery Hill there, by the Cemetery?

Superintendent Mitchener: correct

Thomas Fenton: Get some stuff out of there?

Thomas Allison: Yeah, I guess if we...

Supervisor Mitchener: I mean if we look around, we can find places,

Thomas Allison: we've got (boney) gravel and put millings on top and roll it.

Supervisor Mitchener: Roll it in and...

Thomas Allison: Ok, that's good.

Supervisor Payne: Ok? Thanks for that question Tom, that's important. So do we have a motion to move forward with that project?

Kenneth Dahlgren: So, moved.

Supervisor Payne: A motion has been made by Ken Dahlgren, do I have a second?

Thomas Allison: Second

Supervisor Payne: Second by Tom Allison, all of those in favor, signify by saying Aye.

All Board Members: Aye

Supervisor Payne: Opposed? Carried, so ordered. Under New Business, authorization to accept budget transfers for April and May of 2020, for BLB, the delayed time frame is due to the COVID-19 restrictions. Do I hear a motion for that, authorize BLB to take care of that budget transfers?

Thomas Fenton: So, moved

Patty Ekstrom: So, moved.

Supervisor Payne: Ok, a motion has been made by Tom Fenton, second by Patty Ekstrom. All of those in favor signify by saying Aye.

Board Members: Aye

Supervisor Payne: Opposed? Carried, so ordered. The authorization to transfer funds from the water Department and create a new line item budget SW-8310.11, to cover additional assigned duties which will be associated with the assistant clerk, Julie Burkett, and line item number SW-8310.4 will be designated for the water Department billing in postage. Any questions on the motion? Any questions on that? May I have a motion for that transfer, to create that?

Thomas Allison: I'll make motion to create those accounts

Supervisor Payne: A motion has been made by Tom Allison...do I hear a second?

Patty Ekstrom: Second

Supervisor Payne: Second by Patty Ekstrom, all those in favor signify by saying Aye.

Board Members: Aye

Supervisor Payne: Opposed? Carried, so ordered. I have no business, no personnel issues, no contracts and agreements. I do have one, wait a minute...

Departmental officers and reports, the monthly supervisor Report are received from the BLB, and the monthly town clerks report is also received from BLB. Chief of Police, William Nelson.

Police Chief Nelson: You have a copy of my report, activity remains about the same, courts are currently not in session so vehicle and traffic activity is reduced. We continue enforce parking issues. On busy days, we are placing the cones as needed on West Main, on each side of Water Street, the curve on West Main across the Town Hall, and the no parking zone on North Pearl Street across from Basil and Bones. Most reaction to that is positive, other than a complaint from Hallenbeck's. The cones are only placed in posted previously posted no parking zones that are already posted. I've tried to have some extra patrols on during busy weekends. I had Town Clerks Rowley place a notice on Facebook, regarding an ATV side-by-side vehicle being operated illegally on the roadway. I have received mostly positive responses. I continue to receive complaints, most recently was Oak Hill and Scott Road areas. I will continue to monitor that, that's all I have.

Supervisor Payne: Thank you, Bill

Kenneth Dahlgren: And I noticed even the compliance, or the negative comments, were mostly people engaging in conversation and pretty reasonable.

Police Chief Nelson: Right

Kenneth Dahlgren: Nobody got real nasty about it, and there was some conversation, and I think people understood, you know the fact that we're not trying to be idiots, but there's a problem.

Police Chief Nelson: There are people that will responsibly go from point A to point B, and they're not going to be bothered by most any police agency. It's the reckless speeding, and the nighttime racing up the roads and things like that.

Thomas Allison: 25 of them in a Group

Supervisor Payne: They are cutting fences too, right?

Police Chief Nelson: Right, they are cutting fences, they are damaging other people's property, is that those types of activities that we're trying to stop.

Kenneth Dahlgren: Or, 10-year-old kids without helmets going down the middle of the road at high speed, yeah, I see that often.

Supervisor Payne: Ok, Highway Superintendent Jim Mitchener

Supervisor Mitchener: This past month the Highway Department has been mostly all about getting ready for our summer projects. We've cut some shoulders and done ditching on Engstrom, Robin and Anderson Roads, and with the help of the towns of Poland, Ellicott and the Village of Falconer. We put down about 33,000 plus gallons of oil and 960 ton of stone, and we've chip sealed Oak, Robin and Anderson roads and lower Wiltsie, about 8 and 1/2 miles we've done this year. In our weekly conference call with PJ Wendel today, on Wednesdays we have them, the Highway Association learned that the letter confirming our chips funding from the state is in the mail, so we are supposedly

going to receive \$113,000 plus that we typically get. There are some amended guidelines they sent with it, as to what we can actually spend it on, but I'm sure that painting is going to be one of the things we can use the money for. So, we will be working to prepare village streets that I have on docket this year to paint, over chip, and they are, just so people on the streets know. Please be patient with the guys because we're going to be filling potholes and when we pave these, your street will be shut down because we're going full width. You are going to get Meadow, North and East Meadow, Ruth, Marvin Clifford, Rogers, Carroll, Duff, Danielson and we will be finishing Durand, Everett, and Madison. So, we've got a pretty good program going. Hopefully we will be getting some Pave New York funding, extra, and the Extreme Winter Recovery, and if that comes through, I propose that you guys will have to have a board resolution to put that in on your budget side, because I did not put that in the budget because I was not expecting it, and then you'll have to transfer it to my account so I can spend it, so whether or not that comes through.

Supervisor Payne: So, the check's in the Mail?

Supervisor Mitchener: The check is in the Mail supposedly, that's what PJ claimed today. They had to ask to get it, but we have got it!

Supervisor Payne: Thank you, Jim

Thomas Allison: And where a lot of towns have trouble is, this is a reimbursement, it's not a loan, it's not a giveaway, it's reimbursement. So, you have to have the money to cover the cost of the project before you can submit the reimbursement, so the \$113,000, that's been in place for a long time. It hasn't gotten many upgrades, and the other two programs he talked about were scheduled to end this year, and not be in place, so he didn't budget for them, but now they've said they're hopefully going to put those back in, which will make a big difference.

Supervisor Mitchener: Which will give me, which will give to the town an extra \$48,000 plus, which is. you know, quite a bit of money. It's nearly half of what I had, so that will help with our paving program and

everything. I mean, I won't have to take as much money out of my budget line to cover whatever chips didn't, and if it's enough, I might even be able to chip and seal Pearl Street, so let's see what happens. That would be great because she's in bad shape.

Supervisor Payne: Yeah, yes, that would be nice. Anything else Jim?

Supervisor Mitchener: That's it.

Supervisor Payne: Ok, thank you. Water Department Supervisor, Dan Sisson.

Daniel Sisson: On the water bills, with this COVID thing going on, the state has recommended that we do not do penalty for the water bills, so I need to see what the board would like us to do. The bills are out, they've been paid, so do I add penalty or don't I? I needed to ask for that, and also on the same thing, if we don't do penalties, or if we do, I usually send delinquent bills out at the end of each quarter, like a month before we do the bills again. Our revenue is down of the income part coming in a little bit, because of what's going on, I still will send out the delinquent bills if we don't even add the interest. That way we can get the money, usually like in March of this year would be our second month of the quarter. We brought in about \$4000 in by the 9th of all that month, this month we've already brought in about \$1800, so we're down a little bit. We're doing OK, but it be nice so that people don't get way behind. I've also been talking about the doors out to the highway and water shop, by doing automatic blocks on them, and upgrade the fire alarm system and the water flow alarm. I talked to Allied and DFT awhile back on the doors and fire alarm, I called Allied or actually emailed Allied and DFT here a couple weeks ago. Allied got back to me, it's about another \$100 per device for the water flow. DFT has not gotten back to me, but to use Allied's figures at this moment because I only got partial from DFT, it's about at \$12,000 if we do the doors and upgraded fire alarm. We would have to add some for the water flow. Then there is a monthly charge of about \$55 per month for the doors and about \$20 a month for the fire alarm upgrade. The fire alarm is 20 years old out there, and I'm waiting for DFT to come back, they only price the doors, he did not price the upgrade of the system.

DFT is who we have at this moment, so usually the way it works, the water (Department) pays one third, and the Highway (Department) pays two thirds, which would be out of the General (Fund) so it's about \$8000 for the general side. So, we just need to know what, if you want me to keep going, or try to pressure DFT so we can know which way to go.

Supervisor Payne: Yes, if they will respond, I'd like to see you have at least a response from them, to see what they say. We can compare...

Water Supervisor Sisson: Ok, so I'll try it try to get back with them, I did leave them an email so, with all of this stuff, people are not working.

Supervisor Payne: It would be nice to compare apples to apples there

Water Supervisor Sisson: Yes, I talked to Tom Fenton and Russ Payne for water committee, we are going to meet on June 19, out at the shop to go over our tank on Wigren Road, and some other rules and regulations of the system. Over the last few weeks, we've had some issues with our communication from our tank on Wigren Road to our pump houses, mainly is been from the tank to Wahlgren Road. Last Thursday night the whole system went down. I spent a while getting it back up, reset the whole system, got it working. It went down again on Saturday, did it again, I've been in contact with the communication guy. He sent me some parts and we put them in today. I'm not saying they're going to work completely; we're hoping, we did have a little issue after I installed it, not sure what part of that. We were supposed to flush hydrants this week, but with all this stuff going down, we just didn't dare to because if he was coming up do some work we don't want to stop midway with flushing, so would be probably later in July. Our systems usually pretty clean, it just helps to freshen up everything. We bought that new Valve operator and vacuum a few months ago, today we had training on it and it worked excellently. We were up on Madison Street, on the corner of Whitney, and did a valve there. The valve actually had some dirt in it, we sucked it all out, got on it, it worked beautifully. We had another valve on Durand and Madison, we got on that. it was a pretty hard top to turn, but the

machine worked it really nice and we didn't break anything. There's a valve box beside it, we're going to go back up and this machine we can clean around the valve box without digging up a big hole, and we can't adjust the valve box, because the nuts are to one side and we can't get a wrench on it, so we will be fixing that in the next couple weeks.

Supervisor Payne: Does that clean the lines, the lines too?

Water Supervisor Sisson: No, it won't clean the lines, it will clean the valve boxes like we said, we didn't clean up catch basins because it doesn't have a hose in it. We had to bring Falconer down here last week because we have a line between our two Pump houses, up across from Vac Air that was starting to clog up, so they came down with their machine and they cleaned it out, and it works much better. We thank the Village of Falconer for sending their guys down to do that.

Kenneth Dahlgren: So back in the penalty issue, so if we were to wave penalties, we're looking at about \$1600 a quarter?

Water Supervisor Sisson: Yes, it's probably a little less than that this time, and I have to go through, it's hard to pick it all out without running a penalty report, but average is about \$1600 to \$1700 per quarter.

Kenneth Dahlgren: And you proposing we do it for what time period?

Water Supervisor Sisson: Just this billing, then we will discuss it. We don't send out the billing again until August 1st.

Supervisor Payne: I think we need a motion then.

Kenneth Dahlgren: Well yeah, I do move that we wave the penalties for this quarter.

Supervisor Payne: A motion has been made by Ken Dahlgren to waive the penalties for this current quarter, and have them start again... they

Water Supervisor Sisson: The August 1st billing

Supervisor Payne: The August 1st Billing?

Water Supervisor Sisson: Yes, we'll send bills out August 1st for the last quarter, so then we'll just see what happens. If we need to, we'll bring it back in August.

Supervisor Payne: A Second on that motion?

Patty Ekstrom: Second

Supervisor Payne: Second by Patty Ekstrom. Any question on the motion? All those in favor?

Board Members: I

Supervisor Payne: Opposed? Carried, so ordered.

Water Supervisor Sisson: That's all I have

Supervisor Smith: Ok, thanks Dan. Animal Control Officer, Nick Cusimano.

Animal Control Officer Cusimano: I have both months, April and May. April I did 3 calls, traveled about 10 miles, May is the same. I do have my yearly inspection with Ag & Markets on the 19th of this month. She just comes down and goes through my paperwork to be sure everything's in order. I want to do a rabies clinic, but with this whole COVID thing, it's kind of hard to get something set up.

Supervisor Russell Payne: Is there something we can do in the Fall?

Animal Control Officer Cusimano: Yeah, we could do it the Fall, but right now it's just with all this other stuff going on there's...you know

Supervisor Payne: Why don't we do a tentative shoot for the Fall?

Animal Control Officer Cusimano: Yeah, it could be September or October...

Supervisor Payne: September, October...the first part of the month when the weather is fairly decent?

Animal Control Officer Cusimano: Yeah, that's pretty much all I have. The other thing I want to talk about is getting a computer to do my reporting. I talked to Greg Fye from Jamestown, and he does basically his reports on an Excel program.

Supervisor Payne: Yes, you could do Google Docs you do....

Animal Control Officer Cusimano: That's what I'm currently using on my home computer, with my reports, is Google Docs. I mean it works great so I just want something that I can use just for the dog control stuff, the animal control stuff.

Supervisor Payne: Do you want to call Greg Johnson at the Lantex? Get a price from there, again it would be a Dell computer because that's where they deal. You can get a price and then get that back to us and find out what that would entail, and then we move on it at that time, if that's alright with you? I have Greg's number and I can provide that to you, you can reach out to him.

Animal Control Officer Cusimano: Yes, also I have a lot of old documents that were given to me from Don Sparling when he resigned. Can I bring those here put in a basement, or...

Supervisor Payne: We can we make a space for them in the vault. We just keep them in chronological order, like we rearranged and the vaults in pretty good shape right now. We had help doing that with Southern Tier West came in, and helped us.

Kenneth Dahlgren: And we can check with Southern Tier West on the retention on those, what can be discarded and what can be saved.

Animal Control Officer Cusimano: Yes, because there's stuff in there, I was going through the other day, and there's stuff in there from when Pat Harvey was doing it years and years ago.

Kenneth Dahlgren: I think it's probably no more than six years that is required

Animal Control Officer Cusimano: So, like I said, there's stuff in there from...

Supervisor Payne: Statue of limitations is usually seven years, but I think they'd probably tell you that, I don't know that there would be a big demand for a Seven-year-old dog reporting?

Kenneth Dahlgren: We just actually, when Southern Tier West went through, they were able to get rid of some from the 1940s and 1950's. It was still down there, little tiny slips, there was decades down there or just tiny little slips of Dog Records.

Supervisor Payne: Yes, that's an easy fix.

Animal Control Officer Cusimano: Now just one more thing, and I've talked to you about utilizing that office upstairs. Am I still?

Supervisor Payne: Yes, the space is still there.

Animal Control Officer Cusimano: On my day's off I can come over and work on my reports, or whatever, you know, that way

Supervisor Payne: There's a desk in there and plenty of chairs, we can work something out.

Kenneth Dahlgren: And there's probably still a line going up there, so...

Supervisor Payne: There is, we can look at that too.

Animal Control Officer Cusimano: Thank you

Supervisor Payne: Ok, anything else then?

Animal Control Officer Cusimano: Nope.

Supervisor Payne: Al's not here, right? Okay, Assessor's office, Laurie Sorg.

Laurie Sorg: So we held our board of assessment review grievance hearings on Wednesday June 3rd. We had one writing, here that's a reference. A great board, and many thanks to the board for the willingness to serve, we missed Mike Peterson this year, he had some sort of incident, so we didn't have our entertainment for the night, but we still survived. I think the big news for tonight is the fact that our equalization rate now is dropped fairly significantly, it's down to 91.8 and it actually is lower than that of the state gives us 5% to boost it up when we see this kind of drop and that means that it's probably time to look at a reassessment. So, our advice would be that we move towards that process next year.

Kenneth Dahlgren: And that drop has happened very recently, so over the last year or two? I know that last year it was a lot higher.

Laurie Sorg: Yeah, I didn't bring last year's figure with us, with me, but you were in the high 90s.

Kenneth Dahlgren: yeah that's what I thought, that's a big drop.

Laurie Sorg: It's quite a drop, what the state looks for is, all the transfer records are filed into the system, and they have to be balanced sales and not Bank sales, or state sales or foreclosure sales. They look at what a property is assessed at, when it sells, and what it sells for, and that's what drives equalization rates. So, what they're basically saying, is that the properties in the Town of Carroll are worth about 8.2 percent more than what they're currently assessed at. that's with the 5 percent. If you look at the fact that really the residential is 87.96 it's more like the properties in town Carroll are worth at least 12 percent more as a whole, than what they're currently assessed at. Ultimately it is the board's decision about the reassessment, but our

recommendation would be that we'd be moving towards that next year. Final roll has been balanced and will be filed with the County and State July 1st, appropriate legal notice will be in the post Journal. I'm sure most of you, or at least the board is probably aware now. Kevin Okerlund, who's been our assessor is retiring. He will be leaving the 27th of June, and Lisa Volpe, who has been the assessment clerk in the office, she also has a background, she's worked in law office, she's also been a mortgage originator, so she comes with a good skill set. I think you're going to find that she is going to be more visible at your meetings, I know she plans to come next month to the board meeting, so we'll be alternating probably in between months as to who comes down for us. She'll be taking over, I'm still there, so nothing really changes about boots on the ground down here in Carroll.

Supervisor Payne: What's the primary figure that drives the, what the percentage that they look at to increase through reassessment, what is that primary figure that they look at?

Laurie Sorg: They look at they look at the difference between what properties are actually selling for, and what they're assessed for at the time of sale.

Supervisor Payne: Okay, so we're operating at a 12 percent higher than?

Laurie Sorg: Right, the state gives us 5 to bump up the equalization rate, but the actual figure for residential is 87.96 and commercial is 85.34.

Supervisor Payne: Okay, I just wondered if there was a percentage, like you said, for 12. I thought if you got the 15 and then...

Laurie Sorg: They like to see us reassess after 5%

Supervisor Payne: Okay, yeah, I was going the wrong way

Kenneth Dahlgren: Which for several years we've been pretty much right on, and then all of the sudden, boom.

Laurie Sorg: Yeah at 100 percent, but we are what? Four years out I believe now on those reassessments, it's going to start to drop when you get that far out in a town that has a lot of activity.

Supervisor Payne: Is that an average, between....

Laurie Sorg: In most of the towns that I have worked in, we were always on a three year schedule before, but that was when there was an office of real property services, since they've merged with tax and finance they don't seem to have the emphasis on it anymore. So three to four is usually when you are going to start to see the drop and you need to do it.

Supervisor Payne: Ok, just wondered when we could expect it

Laurie Sorg: Yeah, every three to four years

Supervisor Payne: I'm sure! County Legislator District 16 John Davis

John Davis: Yes, it's been an actually fairly busy month, early in the month, or when Western New York was in phase one of the reopening process, I did receive a number of questions, concerns from residents. I wrote letters to Governor Cuomo, Senator Borrello, Assemblyman Goodell, and County Executive Wendel, just letting them know that I had heard from some constituents that were concerned, and just giving my encouragement to them to do whatever they could in terms of expediting the reopening of Western New York. Now, obviously we have to go through the phases, and so we're doing that at this point. Additionally, regarding talking about the Marvin Cobb project, I spoke with Supervisor Payne about that project. I then contacted DPF Director in the County, Brad Bentley and was able to, through discussions with him, get the millings donated for that project, which I think is a great thing. I also spoke with Matt Snyder of NYS DEC regarding the permitting process that the town is looking at, at this point, for any work being done down there, so I've worked on that.

I wanted to just on a personal note I wanted to thank Supervisor Payne, and Clerk Rowley, Highway Superintendent Mitchener and Police Chief Nelson, for their tour. We did a video tour of town facilities this past week for my students, and also for the kindergarten classes at school. Just on a personal note, thank you to those people for their time, and for what was an informative and helpful video. The students enjoyed it a great deal, so thank you for that.

Supervisor Payne: Thank you, the only thing I had further was before the meeting time had a good question, Tom Allison had a good question about the additional work that work that we wanted to be done as a private entity, the go fund me page that everybody seeing on there is a private entity, it has nothing to do with the town. That's an individual that started that fund, and the monies for that project would go to whoever would be the contractor eventually, to make some additions or improvements to the boat launch. That is a two- or three-fold advantage to town now, and would help the people, the voters. it would help the Fire Department as well to be able to launch their water rescue from that location. Just to clarify that, I know people thought it was a town project, Tom brought that up to me, rightfully so, and I appreciate him doing that, bringing that up, but I wanted to specify that that's a separate entity altogether, and has nothing to do with the town of Carroll. There are still perimeters they have to be met to make the DEC happy because you are infringing in the water of the Creek, and again, Tom is well aware that in his past experience. So, thanks Tom for input, I really appreciate it.

Thomas Allison: Everyone wanted to know...I don't know if there is a problem with the DEC as far as the parking lot goes...

Supervisor Payne: No not that part, I've asked him about that they said no

Tom Allison: Just the boat launch

Supervisor Payne: just that yeah, when you get near the water and tinker around with the water in any way they want to know and it's not

a difficult process, it's just it's going through checking off all the boxes and meeting all the provisions that they ask for, it so it's a fairly straightforward to seek a permit to do that. There again, it would have to be coordinated at the time. It will take quite a bit of money to do that project, the entities that did that started out with \$5000 and they want to raise money to begin that process, so just wanted to clarify it, and that's all I have. Anybody else have anything further?

Tom Allison: All I have is where are we with the employee contract?

Supervisor Payne: That's done deal, that's a done deal contract that was written, and written by the previous administration, anything going forward will have to be negotiated at the next round of negotiations. The clause that they wanted to change in there, had to do with one person and according to Paul Webb when we looked at the contract, said that actually can't be done, but it's already been approved, and according to PERB the contract is a good and solid contract because it has been approved by the board. So, that has been taken care of, so the next round negotiations that they...there's time for the party that were discussing, if he wants to go and change that, there's plenty of time to change that clause.

Tom Allison: It's a three-year contract, is it?

Supervisor Payne: It's two years contract.

Tom Allison: Two years?

Supervisor Payne: Yeah. So, anybody? Patty do you have anything?

Patty Ekstrom: No, just keep me updated on the park situation, Summer Rec and stuff like that.

Supervisor Payne: Yes, I will, we get periodic emails from the county that let us know what the status is. I know some of them don't make a lot of sense, you can have outdoor dining, but you can't have a family reunion at the park. I don't understand that, but you know there again at the one making the decision.

Patty Ekstrom: Thank you

Supervisor Payne: Ken did you have anything?

Kenneth Dahlgren: Actually, Tom did you want to bring up that one piece of property?

Thomas Fenton: Oh yeah, that's what I was going to do

Kenneth Dahlgren: when you're doing it, yeah, and then there was this?

Supervisor Payne: Oh yeah, I wanted to mention that too. Tom do you want to make....

Thomas Fenton: Yeah, on this is a piece of property that the town owns down on Pearl Street here, when the town first decided a few years ago, to clean it up.

Thomas Allison: Did they purchase it or wind up

Thomas Fenton: No, they purchased it. Anyway, I think they purchased it for taxes, but you know Tom when he was head of the (Highway) Department, and now Jim, they have people who go down there a couple times a month, or three times, or every week, I don't know and mow it. It seems kind foolish to be mowing it when we could let somebody buy it, put it back on the tax rolls and see if they would mow it.

Supervisor Payne: It's kind of pie shaped on the backside of it, isn't it? It's not square.

Thomas Fenton: Yeah, it's a little pie shaped on the backside of it, and the backside of it is real wet

Thomas Allison: I mean the whole thing is kind of odd shaped, but quite a bit of it.

Thomas Fenton: They went down there years ago and just buried, dozed it off, dumped some fill in there, you know, I don't see where anybody could really go down there, you could build a house and you build on top of the ground but, you know

Supervisor Payne: You can't go down in there very far

Thomas Fenton: So the neighbor there has inquired from me a couple of times about purchasing it, so if you'd like me to get an offer from him and bring it back next month like we did with the piece out here for the solar farm, or you want to word of mouth it around, or put in the paper? However, we want to

Supervisor Payne: If he wants to entertain an offer to the town, I mean, tell him we'd be willing to take an offer if he's

Thomas Fenton: I know he told me there he's mowed it there before when you haven't got to it, so I mean he has taken care of it, you know, when Jim's been busy or Tom's been busy hasn't anybody down there. I mowed it myself when I...

Thomas Allison: Well, it's too nice a piece of property to let grow up from red brush, you know that's what would have happened in the last 15 years

Supervisor Payne: Yeah, you know if he wants to make an offer we'd be...

Thomas Fenton: Well, I'll talk to him and I'll bring something to the table next month

Supervisor Payne: sounds good okay, thanks Tom

Thomas Fenton: That's all I have

Supervisor Payne: Alright, I have one other thing, that is I want to personally thank Elaine Crossley, she made a lot of masks and put them outside the front door here for people that needed them, and the

last thing was, and I discussed a little bit before the meeting with Tom Allison. There's a strip of 50 by 1186 on Venman, right now it's a paper Street and it's actually adjacent to the property owned by Ralph and Paula Wiltsie. It leads, and they would like to purchase that from the town if it all possible, because it connects with their property which is landlocked right now. They would like to be able to access that rear lot and do some things back there, but they want, there's kind of an ongoing feud between him and the next neighbor going to the East of him. He'd like to purchase that, and add that to his existing lot, and I gave board members a copy of the map. He just wanted me, I told him I would feel the board out, and find out if they were willing to sell that and he was going to come back next month with an offer, as well. But I just wanted to run that past the board this just to get your ideas and thoughts on that. I don't know, it doesn't say so on the map, but from a history I'm hearing from both Tom Fenton and Tom Allison is that, that strip is owned by the Town of Carroll. So, he would have to go through the motions to purchase that property and I don't have a personal objection to that, and if the board didn't, then we could move on that.

Kenneth Dahlgren: And we could, it still technically a Street even though it's not developed right? We would have abandon that

Thomas Allison: It's paper

Supervisor Payne: Yeah, it's a paper Street

Kenneth Dahlgren: Yeah

Supervisor Payne: There's a couple of those in the town.

Kenneth Dahlgren: yeah there's still one that goes down through our house all the way at the top of the Hill.

Supervisor Payne: There's a few of those around, you know, but I don't see, the town can't use it really for anything...

Thomas Allison: It's never going to go anywhere because they own the property behind it.

Supervisor Payne: So, that's my point is, if the board had no objection to sell it, I certainly don't have any objection but I just wanted to make that, bring it up and to make it fresh in everybody's mind that they would certainly like to purchase it if they could, if at all possible.

Thomas Fenton: Bring us an offer

Supervisor Payne: yeah, I'll do that, I'll tell him.

Superintendent Mitchner: Sell it before I have to go down and fill the potholes.

Thomas Allison: Yeah, they tried that

Supervisor Payne: he tried that

Thomas Allison: Because he wanted a good access to his garage, well he's got a good access, and it's as good as it's going to get.

Supervisor Payne: Well if I hear nothing else, I entertain a motion to adjourn

Thomas Fenton: So, moved

Supervisor Payne: A motion by Tom Fenton, second by...

Patty Ekstrom: Second

Supervisor Payne: Patty Ekstrom, all those in favor?

Board Members: Aye, Opposed? Carried, so ordered. Thank you everybody for coming, I appreciate you time.

Meeting adjourned at 7:39pm

Respectfully Submitted,

Susan Rowley, Town of Carroll Clerk

