

**The Town of Carroll  
Town Board Meeting**

**Wednesday, September 14, 2022  
6:30 PM - Town Hall**



**CALL TO ORDER:**

Supervisor Payne calls meeting to order.  
Supervisor Payne leads in the Pledge of Allegiance.

**1. PUBLIC STATEMENTS, ANNOUNCEMENTS & QUESTIONS:**

**a. Letters/Communications by Supervisor Payne:**

- "Dumpster Days" are continuing and Highway Superintendent Mike Walker has employed the services of a local waste services provider for the dumpsters. The following date for remaining service for this year is October 8th, 2022. Same rules apply as in the past which are no batteries, paints, liquids or electronic items or household garbage. The Town of Carroll will have the appropriate waste permits available at the Town Hall. Any questions or to purchase permits for participation in the remaining Dumpster Days, see Carroll Town Clerk, Susan Rowley.
- The Town of Carroll has been contacted by Bill Ward of the Chautauqua County Rails-To-Trails Organization and they plan to do a "GRAND OPENING" on September 17th (time to be announced) and specifically request the participation of representatives (Board & Staff), citizens and businesses of the Town of Carroll to be present for their opening ceremonies. Proper notifications will be made available via the customary local news outlets, social media and the Town Newsletter.
- Eagle Scout Joey Levondoski, son of Theresa & Jeff Levandoski, a Town of Carroll resident and Frewsburg Central School Student, and an Eagle Scout with Trop 133, has announced that his Eagle Scout Picnic Table Project has been completed and he has just put the finishing touches on the tables which will be donated to the Town of Carroll. Placement of the tables was scheduled for the Cobb Waterway location on Falconer Street adjacent to the Conewango Creek in Frewsburg. The creation and subsequent placement of the picnic tables are in an effort to enhance the highly used and popular boat and kayak launch area, to also be utilized as a

designated picnic area. The ceremony took place at the Cobb Waterway location on Falconer Street adjacent to the bridge over the Conewango Creek at 3:15 PM on Friday September 9, 2022. The Town of Carroll recognized his accomplishments of achieving the coveted rank of Eagle Scout and for his outstanding contribution of the picnic tables which were placed at the aforesaid location.

- Kinetic by Windstream, Sales Manager Kelly Snow, has proposed a new phone and communications system with numerous new features for the Town of Carroll Offices entitled "Office Suite UC". This is new cloud-based communications system which is outlined in the attached paperwork. The cost of the system will be less than what the Town of Carroll is currently paying. I would ask the Board to evaluate the data supplied to the Town and make a recommendation for the approval and replacement of the current outdated equipment.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_

- b. The Town of Carroll welcomes public comment by all. We ask that you stand, state your name and keep your comments brief (3 minutes or less) as a courtesy to the business nature of the meeting and other time constraints. If you wish to have an interactive conversation with the board and/or Town Supervisor regarding a specific matter or concern, it would be greatly appreciated if you request to be placed on the agenda and provide an outline of the matter you wish to discuss at least one week prior to the meeting. You may do this by contacting the Supervisor or the Town Clerk at (716) 569-5365. Thank you for your kind consideration on this matter.

2. AUTHORIZATION - MEETING MINUTES APPROVAL FOR AUGUST 2022.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

3. AUTHORIZATION - PAYMENT OF MONTHLY BILLS FOR SEPTEMBER 2022

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

4. AUTHORIZATION FOR THE APPROVAL OF BUDGET TRANSFERS FOR AUGUST OF 2022

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

5. TOWN ISSUES:

The NY State Department of Transportation has specifically requested that the Town of Carroll make a firm decision with regard to the Town speed limit as it was previously discussed at a Board Meeting earlier this summer. The initial request to the DOT involved the change of the posted speed limit within the hamlet. We are advised by the DOT that we can effect the requested change but that it has to be for the entire hamlet and just not exclusively for one section of the hamlet such as the roadways adjacent to the RHJ Elementary School. We have the choice of reducing the speed limit to 30 MPH for the entire hamlet or, we can leave it the same as 35 MPH. We are prohibited from reducing the speed to 25 MPH as originally requested. I would propose, and request a motion which will effectively reduce the speed limit, within the entire hamlet, to 30 MPH as requested and recommended by the NY State DOT.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

Seeking a Board Resolution for the adoption of the new Town of Carroll Code of Ethics which is applicable for all Town employees. Please see the attached Code of Ethics and accompanying Conflict of Interest Disclosure Statement and also a copy of the Confidential Conflict of Interest Incident Report. Each employee must fill out and file the appropriate portion of the Code of Ethics with the Town Clerk.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

6. NEW BUSINESS:

The Carroll Historical Society is receiving a grant from the Chautauqua Community Foundation and is seeking to replace the old metal shelving in their facility and purchase new shelving to allow for more space to properly display their artifacts and sized to fit on the new shelving. In addition, they seek to replace the existing work table so that the Town Historian has a suitable work space with which to work from. I am seeking a motion to allow the Carroll Historical Society to utilize this proposed grant funding to place the new shelving and various workspace accoutrements for this proposed upgrade.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

7. OLD BUSINESS:

Tabled from the Board Meeting dated August 10, 2022, was the issue regarding the disbursement of the ARPA funds. Attached hereto, please find the appropriate data which outlines the approved disbursement which was completed in March of 2022. I respectfully request that Board Members present, either accept or reject the previously approved ARPA expenditures in March of 2022. For your further consideration, with regard to the Town of Carroll Police Cruiser, the sale has been consummated utilizing ARPA funds and the Town has taken delivery of said vehicle which makes the consideration on that topic a moot point. We will take under consideration the remaining listed/attached expenditures and they will be voted upon individually with an accompanying roll call vote.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

9. PERSONNEL:

(a) Resignations/Retirements/Leaves of Absence:

Effective at the close of tonight's meeting, Councilman Tom Fenton will be tendering his resignation from service on the Town Board. Tom has contributed over 50 years of dedicated and professional service to the Town of Carroll, both as an employee and as an elected member of our Town Board. Many thanks to Tom for his many years of service to the Town of Carroll. I am seeking a motion to accept the resignation of Thomas Fenton and to approve a written resolution, which has been prepared for the Town Board's signatures, and which will be sent to the Chautauqua County Board of Elections for proper disposition per New York State Law.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

(b) Appointments:

In light of the resignation of Councilman Tom Fenton from the Town Board, and per NY State Law as Town Supervisor, I do hereby appoint Mr. Timothy Burkett to fulfill the duties of Town Councilman and to complete the term of Town Councilman Tom Fenton until the election to be held in November of 2023. I am seeking a

motion to accept the appointment of Timothy Burkett and to approve a written resolution, which has been prepared for the Town Board's signatures, and which will be sent to the Chautauqua County Board of Elections for proper disposition per New York State Law.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

10. CONTRACTS/AGREEMENTS/BIDS:

The Town of Carroll Highway Department would like to take this opportunity to officially announce the bid opening and bid winner of the completion of the "Old" Town of Carroll Highway Garage, now designated as the Town of Carroll Police Garage and Carroll Historical Society facility. I would ask at this time that Town of Carroll Highway Superintendent Mikw Waker to announce the bid winner of the aforementioned project.

Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried

11. DEPARTMENTAL / OFFICERS REPORTS:

Monthly Supervisor's Financial Report: Received from BLB

Monthly Town Clerk's Report: Received from Town Clerk Rowley

Police Chief (William Nelson):

Highway Superintendent (Mike Walker):

Water Department Supervisor (Dan Sisson):

Animal Control Officer (Nick Cusimano):

Code Enforcement Officer (Al Gustafson):

**Assessor's Office (Tara Darts):**

**Town Attorney (Michael Panebianco):**

**County Legislator, District 16 (John Davis):**

**11. TOWN COUNCIL REPORTS:**

- Ken Dahlgren
- Dalton Anthony
- Tom Fenton
- John Barber

**12. TOWN SUPERVISOR:**

**13. ADJOURNMENT:**

**Motion \_\_\_\_\_ 2<sup>nd</sup> on Motion \_\_\_\_\_ Carried**