

**The Town of Carroll
Town Board Meeting**

Wednesday, December 8, 2021

6:30 PM - Town Hall



AGENDA

1. CALL TO ORDER:

Supervisor Payne calls meeting to order.

Supervisor Payne leads in the Pledge of Allegiance.

2. PUBLIC STATEMENTS, ANNOUNCEMENTS & QUESTIONS:

a. Letters/Communications by Supervisor Payne:

1. Letter addressed to Mr. George Panebianco of Lewis & Lewis Law Firm requesting legal services for the Town of Carroll in light of the fact we will no longer be using Webb, Scolton & Hajdu as our Town Attorney's.

2. Letter from the Myers Memorial Library Board of Directors, President Mel Feather, requesting that the Town of Carroll to utilize funds from ARPA to assist and/or offset the Myers Memorial Library with their anticipated construction costs for their building construction costs.

b. The Town of Carroll welcomes public comment by all. We ask that you stand, state your name and keep your comments brief (3 minutes or less) as a courtesy to the business nature of the meeting and other time constraints. If you wish to have an interactive conversation with the board and/or Town Supervisor regarding a specific matter or concern, it would be greatly appreciated if you request to be placed on the Agenda and provide an outline of the matter you wish to discuss at least one week prior to the meeting. You may do this by contacting the Supervisor or the Town Clerk at

(716) 569-5365. Thank you for your kind consideration on this matter.

3. AUTHORIZATION - MEETING MINUTES APPROVAL NOVEMBER OF 2021.

Motion _____ 2nd on Motion _____ Carried

4. AUTHORIZATION - PAYMENT OF MONTHLY BILLS FOR DECEMBER 2021

Motion _____ 2nd on Motion _____ Carried

5. TOWN ISSUES:

6. NEW BUSINESS:

7. OLD BUSINESS:

8. PERSONNEL:

(a) Resignations/Retirements/Leaves of Absence:

(b) Appointments:

9. CONTRACTS/AGREEMENTS:

Seeking a motion to adopt the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for the Town of Carroll. (See attached resolution on page five of this agenda)

Motion _____ 2nd on Motion _____ Carried

10. DEPARTMENTAL / OFFICERS REPORTS:

Monthly Supervisor's Financial Report: Received from BLB

Monthly Town Clerk's Report: Received from Town Clerk Rowley

Monthly Budget Transfers: Received from BLB

Police Chief (William Nelson):

Highway Superintendent (Mike Walker): Seeking two resolutions

Water Department Supervisor (Dan Sisson)

Animal Control Officer (Nick Cusimano):

Code Enforcement Officer (Al Gustafson):

Assessor's Office (Tara Darts):

County Legislator, District 16 (John Davis):

11. TOWN COUNCIL REPORTS:

- Ken Dahlgren**
- Tim Burkett**

- John Barber
- Tom Fenton

12. TOWN SUPERVISOR:

- Set meeting date for ARPA Fund distribution
- Set year end meeting date (December 30, 2021 @ 6:30 PM)

13. ADJOURNMENT:

Motion _____ 2nd on Motion _____ Carried

TOWN OF CARROLL RESOLUTION #21-9

PLEASE TAKE NOTICE that the following resolution was adopted by the Town Board of the Town of Carroll at the Board Meeting held on Wednesday, December 8, 2021, in which the following Board members were present:

Supervisor, Russell Payne _____

Councilman/Deputy Supervisor, Kenneth Dahlgren _____

Councilman Timothy Burkett _____

Councilman John Barber _____

Councilman Thomas Fenton _____

ON A MOTION DULY MADE, by _____ and seconded by _____, to authorize the Town of Carroll to approve the ***“Standard Work Day and Reporting Resolution for Elected and Appointed Officials”*** for the Town of Carroll, in accordance with the Office of the New York State Comptroller;

WHEREAS, the Town of Carroll, Frewsburg, New York Chautauqua County 14738 hereby approves New York State Form **RS 2417**, for the purpose of properly documenting the Town of Carroll Employees which are elected and/or appointed to the terms of their respective offices including the beginning and ending dates of said terms of office.

IN WITNESS WHEREOF, the Town of Carroll Town Board has hereby approved this Agreement on the date set forth herein and duly signed above.

Dated: _____, 2021

Susan Rowley, Town Clerk

Town of Carroll